



Staggered Enrollment/Gradual Entry

LFN practices a staggered enrollment and has adopted a transition process for new families wishing to enroll their child/children into one of our programs. When feeling increased stress and anxiety, which often happens with children who are separated from their parents/caregivers for the first time, it is especially important to help children feel a sense of security. With this in mind, we use a transition schedule to support children and families and to ensure a good fit with our centre.

Week 1: You and your child attend on Mondays, Wednesdays, and Fridays, for 2 hours.

Week 2: Your child attends Mondays, Wednesdays, and Fridays, for 2-3 hours.

Week 3: Your child attends Monday, Tuesday, Wednesday, Thursday, and Friday for 4 hours.

Week 4: We evaluate how your child has adjusted to our program. If you, the parent/guardian, your child, and the staff feel that this is a great place for your child to attend, then the enrollment process will begin. (i.e., fill out the registration, emergency card etc.)

Through this transition process, we are considering the unique needs of children, families, and staff here at LFN. We partner with families to determine their availability to support drop-off and pick-up times, as well as the best times of day for transition experiences (i.e., we consider nap schedules and work schedules). We may extend transition schedules as needed for individual children as a child may need more time to adjust to a new setting. We will ensure to include families in this planning process and collaboratively create a plan that ensures the child has the time they need to acclimate to LFN. If a family is unable to accommodate this because of their schedules, we will do our best to work together to find ways to help the child feel more comfortable with the transition.