

Tk'emlúps Council Highlights

November 28, 2023 and December 5, 2023

Chief and Council are committed to continuous improvement in communications between Chief and Council, staff, and membership. Chief and Council will be releasing regular updates to ensure staff and members are aware of the work of Council. This is not intended as a comprehensive update, but rather a high-level overview of Council discussions. As always, if you have any questions, please feel free to reach out to any Council members.



This covers the Nov. 28 and Dec.5 2023 Chief and Council meetings.

There were 7 sets of minutes adopted.

There were 16 Band lands, Locatee and permits presented.

An updated Council Budget report was presented.

COUNCIL TRAVEL - MEETINGS – EVENTS - RC - BCAFN Women Chiefs Caucus - January 19, 2024, MB/DM - 10th Anniversary of the Buffalo Treaty – Stand Off Alberta - September 22-25 2024, NF - BCAFN Women Chiefs and Leaders Caucus - Vancouver - January 19 2024, DM - Christmas and 50th Anniversary - December 20, 2023, RC - BC Reconciliation Awards - January 18, 2024, TB - Douglas Reserve Initiative (DRI) Meeting -December 14, 2023, DM - Healing Center Visit and Tour - December 10-14, 2023, DM - Introductory Meeting with DNA Experts -Vancouver - January 07

TteS COMMUNICATIONS - 2024 TteS GBM Schedule, Indian Residential School Lead Community ETIHS 2023 2024 Funding Call Out, Briefing Note (BN) - Joint Reconciliation Cross-Cultural Planning, BN - 2024 Tk'emlúps te Secwépemc Elections, BN - Ministry of Housing's Heart-Hearth Programs, TRU Message to Community, DFO - Open Net Pen Fish Farm Transition Plan, - 11 Nov 29 2023 E-Motion CNCL-Appointment of Director of the Board of Directors for the Four Pillars Society – Shane Gottfriedson-E-Motion, 11 Nov 29 2023 E-Motion CNCL-Appointment of the Governance and Nominating Committee for the Four Pillars Society – Colleen Mosterd-Mclean-Emotion, 11 Nov 29 2023 E-Motion CNCL-Appointment of the Monitoring Committee for the Four Pillars Society-CFO-E-Motion, BN - Request for Support of TteS Physical Fitness and Training Health and Wellness Program

Intergovernmental Affairs Analyst – TNRD debrief, BCLC protocol – request for direction, report out on AFN Cannabis Town Hall, review of proposed public health harms recovery cost statute, information on AFN National Chief Candidates, BCAFN Carbon Tool kit, Council Highlights, BC Hydro heritage and relationship protocol meetings, BCLC – request for direction, TNRD territorial acknowledgment, AFN review of motions, briefing notes for Kukpi7's meeting with Minister Hajdu, cannabis technical working group, letter to President Fairbairn

Business Economic Development Department - BN - CCP Update, BN - New Admin Building - Project Timeline, BN - Lot 164 Commercial Complex Name and Logo Presentation,

Finance - FAC Motion - 11 Nov 14 2023 Motion FIN – FAC Motion - BN - Christmas Bonus to Eligible Members-Fin Audit Com Mtg

Natural Resources – Delegation

Community Services - BCR - Membership Worker and Indian Registry Administrator - Oath of Office - Swearing Allegiance to Tk'emlúps te Secwépemc, Service Agreement - Ministry of Children and Family Development

Planning and Engineering - BN - City of Kamloops Sanitary Sewer Effluent Agreement - Compensation Section Amendments

Chief Administrative Officer, Tammy Robertson

Community Services Update:

- National Addiction Awareness week completed. On average 40 people attended every event over the course of the last 4 days. Survey to be completed on the overall feedback, pros and cons and direction for next year's planning.
- Shelter biweekly meeting underway
- Positions posted - Community Services Assistant Manager, Family support worker, Stsmemelt position, Casual receptionist, Clinical Supervisor interviews concluded. Reference checks underway.
- Christmas party planning is underway, for elders and community.
- ISPAC workshop set for Saturday-rescheduled from summer due to fires.

Education:

- We hosted an education event for secondary school students and their parents to learn about post-secondary programs, potential careers, funding avenues and learn about the supports offered through our department. We had 5 families show up, and we were happy to have interest in post-secondary education from our high school students;
- Several of our Edu Dept Team members are undertaking professional development and training courses that are relevant to our positions. We thank our leadership for their

support and understanding while we further our education and training for the betterment of our people.

- Thank you to the Chief and Council who were in attendance for our biannual meeting with TRU. Thank you for your support and an amended TRU partnership agreement is being drafted and will hit your table in the new year.
- TRU's Dean of Faculty and Adventure, Culinary and Tourism (FoACT), Mr. Doug Booth, is hosting a sustainability and environmental awareness conference February 22-24, 2024. He is officially inviting Tk'emlúps te Secwépemc Chief & Council. Mr. Booth is hoping to have our participation in a roundtable discussion on Secwepemc perspectives on sustainability and resilience. The conference information can be found here: <https://www.tru.ca/livable-cities-collaborative-communities.html>

Sk'elep School Update:

- FNEC Conference – Nov. 30th to Dec. 2nd - 5 teachers and myself attended, enjoyed the celebration and FN Education and many excellent workshops
- Dec. 20th – Christmas Concert
- Dec. 22nd – Jan. 8th Winter Break

Housing Update:

- All current available rental units renovated and tenants moving in
- Wood List forwarded to Natural Resources
- 5 Final Inspections Complete (External Funding Requirements)
- ISC letter received in regard to land designation. Forwarded to BC Housing
- BC Housing, Architect and TteS meeting scheduled for Nov 24, 2023 (Next Steps)
- Applied for CMHC Slippage (Roof's & Furnaces)
- Received confirmation for CMHC advance for previous S.95 homes
- Expressed interested to ISC for (PDF) Funds for CMHC Transition Shelter start
- Several home inspections

Human Resources:

- HR Employee Policy is completed and will be sending out the revised copy to all staff soon. Thank you to Chief and Council for working with HR to get this completed.
- Still waiting on office space, so that we can open up offices on this third floor.
- HR will be putting a pause on some of the job postings soon for our Winter Break. HR is doing their best to catch up on current postings before the break.
- HR will be working on Employee Statements as required by new law and a Total Rewards statement as for all employees.

Janitorial:

- Busy keeping up setting up for weekly meetings & Workshops.
- Hoping to get position filled at Little Fawn Nursery soon as possible.

Health & Safety:

- Ongoing policy and risk assessment for departments, bringing in more PPE for staff for winter.

From Security Supervisor :

All the cameras at rental units at both ends of Kamloopa and the elders' units at Tyee park are up and running.

Communications Update:

Public Works Website Overhaul:

We have made significant progress on the Public Works website overhaul, with a particular focus on enhancing information related to garbage and recycling for residents. We engaged the services of Lyle Paul and Dolan Paul, who have been contracted to produce compelling video and print materials. This initiative aims to improve user experience and ensure residents have access to accurate and up-to-date information.

Museum Website:

In addition to her event planning duties (multiple Christmas parties, Santa Claus parade), Nicole is putting the final touches on new website for the museum. The primary hurdle to the website launch is the integration of Moneris for credit card processing. Once resolved, we anticipate a smooth and successful launch.

Electronic Graveyard Project Update:

The "Electronic Graveyard" project is progressing well, with a considerable volume of old technology being donated, repurposed, and recycled. The positive response from the departments has been encouraging, and we are making strides toward our sustainability goals.

Personalized Christmas Letter:

The personalized Christmas letter from Chief and Council has been designed and mailed. Started in 2021, this initiative is intended to convey holiday wishes to the community, fostering a sense of connection and warmth during the festive season.

Events:

- The Events department is currently immersed in the exciting preparations for the remaining 2023 season events. We had a fantastic time at the Santa Claus Parade on November 26. Thank you to Guy with the Ranch for letting us use his truck as the float.
- Following that, we have the Elder's Christmas Luncheon on December 6th starting at 11 am, the Community Christmas Dinner on December 7th starting at 5 pm, and the TteS Staff Christmas Party on December 15th at Colombo Hall.

- I am pleased to share that meticulous budgeting for the last five events has yielded remarkable results. Each event has operated with impressive financial efficiency, consistently coming in between \$5,000 and \$15,000 under budget.

Language & Culture Update:

1. Working with Nicole and Splash-museum website was launched Friday. Having tours booked and paid online will substantially reduce the number of hours that museum and finance staff have to dedicate to this.
2. Dr. Sarah Nickle, in collaboration with UA, TRU and TteS is requesting that a group of field school students may come to Kamloops to conduct research.
3. The LC dept staff are teaching the SFU language proficiency certificate program in our classroom until June. There are 13 students, and most are TteS members/staff. Dr. Marianne oversees program.
4. FPCC funding approved for \$198K for museum renovations. Elsie Joe, curator, and Arnold John are overseeing this project. These renovations must meet all health and safety requirements so we may completely reopen to the public in 2024.
5. Graveyard -working with other dept.
 - A. A job description for the graveyard/church caretaker has been developed. P&E is developing software to overlay the GPS coordinate completed by Underhill Geomatics to overlay the GPS coordinates of graves in Te Pen Pen and the work Dr. Sarah Beaulieu completed.
 - B. Updates on the funerary protocol policy and procedures manual is underway.
6. The LC dept. is considering hosting a Salish Language Conference in Kamloops in the fall of 2024. The staff are planning to attend the Salish Language Conference in Washington state in March 2024.
7. New hires: Brandi Phillips, Language Community Teacher; Lachlan Gonzales was hired as the Museum Registrar; Greg Ferguson, Cultural Educator, starting January 8, 2023
8. Working with HR on job revisions for two positions
9. Nicole and I are working with the Wildlife Park to host cultural teaching sessions next year.
10. Parks Canada \$25K -LE/LC Ambassadors program is complete. A video of a KIRS tour will become a-teaching tool.A teacher's guide will accompany video.
Working with LE and Parks Canada to complete national historic designation for KIRS.

Planning & Engineering Update:

- November 27-29, Locatee Landlord - Service Agreement meetings
- November 30, Cannabis Technical Working group - updated Cannabis tax memo review w/ legal
- November 30, G&M West Land Use Plan – review secondary road alignment w/ CP Holders
- December 4, CLC Rehabilitation Feasibility Study start-up meeting w/ Senaltek Architecture
- December 5, Bridge Multi-Use Pathway project - 75% design site visit w/ MoTi

- December 6, CLC Roundabout Walkthrough – Final Inspection with MoTi
- December 6, BC Hydro - TteS Relationship Protocol meeting
- December 7, TteS Development Approval Board (DAB) meeting
- December 8, East Shuswap Road Scour Project – meeting with MoTI

Chief Financial Officer Report, Travis Anderson

Finance Update:

- FY24-25 Corporate budget work
- FY24-25 Budget templates – For Profit & Not for Profit
- Preparing x-mas bonus cheques and mail out
- 2 Finance staff preparing to write their final accounting designation exams mid-December.
- Working with Policy Analyst on the updated Finance Policy and Finance Manual.
- Audits

Economic Development Update:

- Naloxone Training - Addictions Awareness Week
- Nova and Krista presented at General Band Meeting for BEDD
- Sweláps Market, Stswékstem, Lot 164
- Supported Tk'emlúpsemc Entrepreneur by attending Grand Opening of 4 Generations Creations
- Sweláps Market signage deficiencies review
- Sweláps Market Holiday Commercial - CFJC
- Portfolio Update Meeting
- Created Survey for Ec. Dev Branding - community feedback
- KIBDC budget review for next fiscal
- Met with ISC re:
 - Operations & Maintenance funding for Stswékstem
 - Flood and Erosion funding
 - 7 Mile Masterplan Funding
- Met with TNRD regarding hydrovac waste regulations
- Met with City of Kamloops and partners Arrow to discuss organic waste drop off at Landfill
- **Tk'emlúps Construction Company joint bid submission - for BC Hydro Transmission Load Increase, project**
- New Admin Building – project team to deliver an office space planning questionnaire over the next 2 weeks
- Kamloops Clean Energy Centre Phase 2 planning - SFU, Centre for Agritech Innovation, proposal - for solar farm site selection

- FortisBC Introductions: Major Project team, PMO Sustainability Capital, Distribution team - identify 2024 projects in our areas, including scopes of work for Indigenous inclusion
- Gained approval to move forward with Chief Louis Crossing name and logo design - formerly known as Lot 164.
- Tenant application work for Chief Louis Crossing Development
- Draft community update on Commercial development
- Survey analysis for new Identity & Brand
- Met with ISWTAG re: Clean BC Plastics Fund
- Meet and greet with Progrus Construction
- CNCL delegation: Update on CCP progress
- Met with BCLC to plan April 2024 "understanding procurement" session

PTAX Update:

- Taxation day to day operations ongoing
- Separate Locatee Landlord Tax Meetings scheduled November 20 – 29:
 - Tagish on November 20 - completed
 - Sage Meadows on November 23 - completed
 - Wind Chimes on November 27 - completed
 - South Bend on November 27 - completed
 - Silver Sage / Mountain View Estates on November 29
 - Paul Lake GG Estates Meeting in January, date to be determined.
 - G & M Meeting in January, date to be determined.
- LLTD Staff Team Building / Lunch on November 23
- (TB) Housing Project on CP Meeting on November 24, 2023
- Cannabis Working Group Meeting –updated Cannabis Tax Memorandum on November 30
- Sanitary Sewer Meeting on December 1
- Portfolio - Manager (Taxation) in December
- Scheduling meeting with Council in progress for LVB to present the BC Hydro CDF presentation
- Fire Protection meeting with Council on December 15:
 - Fiscal Realities ‘TteS Fire Services Agreement Costing Analysis” presentation
 - ISC – FNESS “TteS Fire Safety Assessment” presentation
 - Fire protection agreement review

Lands & Leasing Update:

- Processed day to day transactions
- ongoing communication with other departments to ensure Lessee compliance in their respective areas
- prepared and presented various Briefing Notes

Registration

- 28 Documents were registered
- 18 Documents were uploaded for registration: Lease, Modification, Sub-lease, Assignment, Agreement, Mortgage, Permit
- 8 Brief notes and BCR's for CNCL agenda

Industrial Subdivision

- Notice to Vacate: draft x 1
- Briefing Notes: (12)
 - Applications (2)
 - Rent Reviews (3)
 - Permit (2)
 - Tabled mortgage waiver (2)
 - Assignment x 3
- Documents in progress
 - Drafting YNET lease
 - Designation signed of by MO
- File Review & or Arrears Follow Up: x 3
- Meetings/Site Visits: x 9

Band Corporation (Senior Leasing Officer)

- *Attending training*
- Briefing Notes:
 - Application for Modification (1)
- Notice of Rent Review
 - Setting Fair Market Rent (1)
 - Notice of upcoming Rent Review (1)
- Waste Generator Permit: review & circulated for LL&E review/input
- Default Notice prepared with copies of invoices later in week met with tenant and Lynn
- BCR and mortgage for KIBDC sublease
- Rent Reviews:
 - Emailed copies of 2 rent reviews
 - Reviewed 2023: awaiting 2 appraisals
 - Completed KIBDC 2024 rent review notices
 - emailed to tenants
- File Review & or Arrears Follow Up: x 4
- Meetings/Site visits: x3

Environment

- Business as usual: emails, ensuring environmental compliance, ensuring applications meet all environmental requirements.

- Advanced Drone Course
- Reviewing Waste Generator Permits
- Inspection / Site Visits / Meetings: x5

Meetings, Other:

- TteS Additions to Reserve with ISC
- TteS & MoTI - East Shuswap Road Scour Project
- TteS & Miller Thomson
- Internal Mtg: BC Hydro
- Cannabis Technical Working Group

Natural Resources & Forestry Update:

- Working on Forestry LP Draft budget
- Wrapping up Ross Moore Lake burnt wood permits
- Waiting on 'venting index' for slash pile burning
- BC Hydro contract for archaeology services being discussed this week.
- Wrapping up TMEP work.
- Working on FY24-25 Budgets
- Met with FNESS yesterday to discuss funding opportunities for fuel mgmt and EOC (collaboration with the Ttes EOC Dept).
- Completed 2nd phase construction on the Landfill with GO.

QSG2G Update:

- QSO Open House will take place December 21, 2023.
- **Director of Transformation;** No applications have been received. Will review platforms and scope out paid advertisement costs for the posting
- **KTSA Apportionment;** An engagement session with Jamie Jeffreys of BC and other key south area reps, specific to the KTSA Decision is being scheduled for December 7th 2:00pm – 4:00pm.
- **Joint Leadership Council & Board of Directors;** The JLC BOD is now 9am-2pm. There are a couple of topics that have been added to the agenda.

S.E.I. Update:

- New Gold will be speaking with the GM at Swelaps as they want to enter into a procurement deal with the store.
- New Gold is also interested in the services that we can provide at the new Landfill and will reach out to operations to discuss.
- Meeting with Patrick of CIMS tonight to discuss further opportunities as our partner at SEI.