

# Tk'emlúps Council Highlights

May 2, 2023 and May 9, 2023

*Chief and Council are committed to continuous improvement in communications between Chief and Council, staff, and membership. Chief and Council will be releasing regular updates to ensure staff and members are aware of the work of Council. This is not intended as a comprehensive update, but rather a high-level overview of Council discussions. As always, if you have any questions, please feel free to reach out to any Council members.*



This summary covers the May 2<sup>nd</sup> and 9<sup>th</sup> Chief and Council meetings.

Three sets of minutes were passed.

Four lands, leasing, permits were reviewed.

**Taxation** – BCR Establishment of TteS Assessment Review Board for the next 3 year term.

**Council Travel** – Meetings – Events - Travel Request - Kúkpi7 Rosanne Casimir - UBCIC Chiefs Council, Invitation Request - CNCL - Grand Opening Riverside Park - Revitalization Park Project - Saturday, May 20, 2023,

**TteS Communications** - BN - Requesting Approval for the Construction of a Safety - Emergency Shelter to Honor Luc Thibaults Memory, BN - Opening Ceremony - Celebrate and Honour Language Warriors, Burial Request for Brian Clifford in Tk'emlúps Pen Pen,

**Business Economic Development Department** - BN - Feasibility Study for New TteS Administration Building, - BN - BCR - CleanBC Plastics Action Fund

**Finance** - FAC Motion – Various

**Natural Resources** - NR - JLC Documents, NFR Meeting Documents, - QS - BN - Sku7pecen's Journey Letter of Commitment 2023 Amendment Agreement, Request for Permit - Access to Strawberry Hill for Photography

**Intergovernmental Affairs Analyst** – NAIG – sent out 133 thank you letters for those that supported the NAIG bid and the execution of the NAIG visit, all NAIG photos on P drive, shared photos with some key NAIG participants, wrote release for who Healing House serves and

filmed video with the same topics area, opioid crisis meeting held on April 28<sup>th</sup>, met with BCLC and Ec Dec to review Draft MOU, discussion on ancestral lands, met with Royal Inland Hospital and Royal Inland Hospital Foundation representatives to discuss Metis representation in the hospital and lack of communication with Chief and Council, met with Councillor Niki to review Simpcw protocol, review of new funding to support First Nations participation in the implementation of the Declaration Act in BC.

## **Executive Director of Member Service Report, Joe Johnson**

General:

### Tracker Development & Team Leaders

- Have begun meeting with all Team Leaders one-on-one and have bi-weekly Team Leader meetings
- Typical discussion topics are: Work Plan Development, coordination of Strategic Planning to Work Planning to reporting relationships, reporting to Council and Membership, improved quarterly and annual reporting
- Team Leader meetings have been scheduled for every 2<sup>nd</sup> Thursday and individual Monthly meetings with each Team Leader
- Will add items to a Tracker that includes the work plan activities and timelines
- All Trackers will include Action Items, Strategic Items and Policy Items and Time-lines and include Milestones and Communications

### Community Services Update:

#### Membership Code Update:

- Community Services - Have had the first monthly meeting and minutes have been shared
- Have been engaged on the issue of the Membership Committee and have been informed that this is a priority for the Council and the update is as follows:
- Membership Code Update:

CS Department has prepared a BN/Business Plan for submission to Council:

- Creation of the Membership Code Worker Position Description
- Budgets have been approved in the Budget process for this fiscal year
- Permission to post and begin the recruitment process
- Interviews and offers by Mid-June with a start date by the end of June
- 13 Grassroot Family Reps are confirmed and ready for Training
- Book Membership Code training with James Milnes for July/August depending on his availability

- Set training dates with Family Reps.

### **Education:**

- Has attended the first Team Leaders meeting and provided good input during the meeting.
- Has requested Team Leader training on ACCPac and Position Description writing, will work with HR & Finance on these items, advise if Council would like invitation to the training
- Monthly meeting has been scheduled
- Submission to the Post Secondary Partnerships Program has been declined, Education Manager is following up, looking for feedback on the notice
- BN/BCR removing Councillor Dave Manuel as Director on FNEESC's Board of Directors and replacing him with Jade Seymour, K-12 Coordinator with Dessa Gottfriedson as alternate

### **Housing Update:**

- Monthly meeting has been scheduled and completed
- Arrears report is being developed
- CMHC Section 95: · Lot #10 completed and passed its Pre-drywall and Insulation inspection.
- CMHC EOI S95 application was submitted.
- Other Updates · April 28th, Housing Department travelled for training to review a Wilden Living Lab project on an energy efficient home. As well as a review of various indigenous projects led by Fraction Projects discussing Westbank First Nation new home construction (Step Code 4 built) and their challenges/successes.
- May 3rd, Language classes started again for the department. Staff are quite excited for this opportunity.
- Special Contributions: A new roof contract was completed for one of the homes.
- Rebates were submitted (Fortis and BC Hydro): Hydro Submission #1 is in review.
  
- Is preparing a response to the Member question from the General Band Meeting

### **General Band Meeting – Questions on Housing**

1. Are the Rental Units Paid For:
2. Can Rent Money for fully Amortized Mortgages be used for other housing purposes:
3. Outcome for an investigation for a free home, less infrastructure costs

### **Question #1:**

This is most likely a Finance related question; specifically, as it is related to the phases of housing developed. The Housing Phases, are typically reported in the Notes of the financial

statements, will see how this can be resolved. Staff have replied with the following observations:

- Year over Year, Housing has a \$1.5 Million Deficit paid through OSR
- Housing programs typically have rent collection as main revenue to pay all bills

### **Question #2:**

The answer to the question and should be noted in the agreement itself and the Housing Department will provide further clarity to this question. Typically when a Housing Agreement is paid in full, there tends to be more flexibility with the revenue(s) collected, however

- All subsidy provided from the government ends
- If deficit currently exists *with subsidy*, an analysis on the housing agreement needs to be made, to determine the fiscal status *post subsidy* in order to fully answer the question

### **Question #3:**

This question implies that literature review was conducted of sorts, looking at further housing options? EDMS has reached out to the Member for clarification, as staff are unsure. Follow-up will continue.

### **Human Resources / Shared Services / Communications Update:**

- Monthly meeting has been scheduled and the Manager has attended the first Team Leaders meeting
- Evaluations are being scheduled. I have requested work plans from last year for review before proceeding

### **Language & Culture Update:**

- Attended the first Team Leaders meeting and the Monthly meeting has been scheduled
- Discussed the possibility of providing staff language training for a portion of work hours as a way to secure language and culture
- Adding Culture into the On-boarding process will be worked into the overall process
- Application to the Heritage Infrastructure Program has been made, the BCR will be routed up to Council

### **Le Estcwicwéy Update:**

- Scheduling Monthly meeting
- First Monthly meeting has been completed
- Reviewing options for temporary office space

### **Planning & Engineering Update:**

- Attended the first Team Leaders meeting and monthly meeting has been scheduled
- BN is presented to Council, providing the EDMS with the Delegated Authority to sign the roofing contract for the Powwow Grounds

### **Executive Director of Finance Report, Travis Anderson**

#### **Finance Update:**

- Working on the Corporate audits.
- Working on Ttes Consolidated year-end.
- Streamlining Accounts Receivable processes with Ptax
- Working with Vison Quest to integrate the Grocery Store POS and accounting platforms with ACCPAC.
- Working on the Operating & Maintenance budgets with Le Estcwéy department.
- Working with Policy Analyst on finalizing the 2023 Finance Policy and FAL.
- Working on the Investment Policy.
- Finance proposes to allocate \$75 per household in additional Seed Allowance from the remaining COVID funding we have available.

#### **Economic Development Update:**

- First Nations Major Projects Coalition Conference
- Portfolio Holders Meeting with project presentations
- Meetings with funders and clean energy organizations
- Lot 164 Monthly meeting
- Working Effectively with Indigenous Peoples®. This event is a partnership subsidized by Destination British Columbia and Indigenous Corporate Training Inc. and is facilitated by Flavio Caron.
- Met with BCLC regarding Indigenous Procurement
- Stswekstem presentation at GBM
- Film Crew tour at Spiyu7ulluwc ranch
- Met with NRCan to discuss funding shortfall for Clean Energy Project
- Met with Infrastructure Bank Canada to discuss funding for 7 Mile rail project.
- BEDD meeting to review Strategic Plan and to update.
- Participation in First Nations Major Projects Coalition roundtable on funding needs of FN's
- Officially cooked HOT DOGS on our Top Dog Cart.
- Completed Fire inspection for Top Dog
- Confirmed use of land for pop-up Drive-In Theater (north of Tournament Capital Ranch)
- Attended monthly Chamber social at IG Wealth
- Hosted Indigenous Artisan Networking event.
- Supported Healing Centre application to TNRD with LLTX and P&E

- Shared update with CNCL on TteS future Admin Building
- Met with Rokstad re: RS on BC Hydro LED project.
- Joint Venture meetings with Arrow
- Met with Sun Rivers's new commercial developers (by Talasa)
- Received green hydrogen proposal for 7 Mile.
- Weekly meeting with P&E
- Analyzing TteS equipment that could be used on Lot 164 for civil work.
- Worked on BCLC protocol agreement with Shane Vincenzi and Shannon Squire
- Business strategy meeting with ANTCO
- Hydrovac discussion with COK
- Submitted plastic waste reduction grant with CleanBC for Stswékstem

### **PTAX Update:**

- Taxation day to day operations ongoing
- Budget amendment and annual laws in progress
- Tax meeting preparation in progress
- Section 6 notice period of the approval process for the proposed tax and assessment laws in progress
- Property Transfer Tax Meeting on Apr 24
- EDoF – Manager (Taxation) Meeting on Apr 24
- Develop Cost Charges Meeting on Apr 27
- Smart Group meeting on Apr 28
- Locatee Landlord Program Working group meeting on Apr 28
- Cannabis Working Group meeting on May 10
- Assessment Hearings at the CLC Assembly Hall on May 10-11
- Taxpayer Tenants Association tax meeting at CLC Assembly Hall on May 17
- Locatee Landlord tax meeting at CLC Assembly Hall on May 25
- Locatee Landlord Program Working group meeting on May 4
- EDoF – Manager (Taxation) Meeting on May 4
- Smart Group meetings on May 1 and May 5
- Portfolio – Manager (Taxation) Meeting on May 5
- FNTC meeting on May 5
- To present at C&C the 3<sup>rd</sup> Reading of the proposed tax laws, Section 7 and 8 letters on May 9
- Cannabis Working Group meeting on May 10
- Assessment Hearings at CLC Assembly Hall on May 10-11
- LLTD office closure for team building on May 12
- Taxpayer Tenants Association tax meeting at CLC Assembly Hall on May 17
- Locatee Landlord tax meeting at CLC Assembly Hall on May 25

### **Lands & Leasing Update:**

- **Registration:**

- *Note: Registration still being processed through strike, as confirmed by Katherine Blair, ISC Lands Operations Manager*
  - 32 Documents were Registered.
  - 22 Documents were Uploaded to the Registry (Rent reviews, Lease, Option to lease, Discharges)
- **Lands & Leasing:**

#### **Industrial Subdivision**

- Notice of Default -\_Hand deliver Notice to Lessee & mailed copy to Mortgage
  - Change of Control Matters (1 file)
  - Assignment – review requirement for Phase 1 Environmental in progress
  - Eviction/Default (1 File)
  - Lot Specific Issues - Modification or 2<sup>nd</sup> Lease
  - Subleases – 2 in progress
  - Modification Drafting – extend term
  - File Review
    - Casadio Lots (CLW)
    - Property Transfer Tax Bylaw
    - parking restrictions in KIBDC Headlease
    - High Country Cold Transport – reviewed insurance provision of sublease
  - File Review & or Arrears Follow Up: x5
  - updated Aged A/R for beginning of month.
  - confirmation of payments between lessee and finance
  - PTT bylaw
    - Valuation of leasehold interest
- Meetings/Site Visits:
    - Parcel KC – environmental update
    - MOTI update – CLW bridge over Paul Lake Creek
    - Legal with John/Emma and Lands team

#### **Band Corporation (Senior Leasing Officer)**

- Documents:
  - Ranch
    - 2 brief notes approved by C&C for Ranch’s application to deposit plans
  - Assignment letter sent to law firm
  - Request from SCFS to put additional sea cans on their property due to high cost of storage, informed to have a modification done to the use to include storage of sea cans empty or full.
  - Modification: completed for Secwepemc Child and Family for their use to include storage of sea cans either empty or full

- Received High Country Cold Storage current insurance due to fire
  - Office space
    - Prepared Human Resources and Security's brief note for 1st floor office space
    - Healing Center - attended internal meeting (drafted online) TNRD application.
    - Email from John that included email from Leslie that they were monitoring the pivot installation at the typhoon field
  - Parcel KC AST, Thomas requested a site visit with the ones who were on the call
  - Attended DAB meeting
  - Provided support to staff (ie: reviewing default letters, interests)
  - Designation: ISC returned from strike
    - ISC strike effected the dates of the Information Meeting & Voting
      - Information Meeting – TBD tentatively at MSG
      - Open House - TBD
      - Voting – Saturday July 22<sup>nd</sup> booking of CLC arranged.
    - TteS & ISC Teams Meeting Scheduled Monday May 8<sup>th</sup> @ 11 am
    - Lands & Housing Internal Meeting: Tuesday May 9<sup>th</sup> @ 8:30
  - ALC application
  - Research compiled for supporting documents: Certificate of Title, Property Information Report including BC Assessment, Purchase and Sale Agreement Edwards/Harper Ranch, Harper Ranch History, First Nations Health Authority, Vegetation Table, Funding Announcement
- **Environment:**  
Business as usual: emails, environmental compliance, ensuring applications meet all environmental requirements
    - Landfill: weekly inspection and correspondence.
    - WGP's: sending certificates to those who paid. Phone calls and emails with those who are new to the program
    - Parcel KC: meeting with Thomas, Travis, and Shane. Correspondence with Sumas, SLR, tech safety BC, ISC.
    - DAB meeting
    - Contaminated sites regulations in the face of climate change: Indigenous engagement
    - NTRT: meeting with Keystone regarding remediation of their lot.
    - Drafting letter regarding empty oil drums in riverbank.
    - Kamloops air quality round table
    - LL&E & P&E meeting with Keystone
    - Community Engagement Sessions, Geotechnical Report

**Meetings:**



- TteS & MoTI Chief Louis Way project
- Lands & Miller Thomson
  - Template (Band Land) Lease, etc
- Site visit – Parcel KC for AST removal
  - Travis, Thomas, Erik & Phil
- Locatee Landlord Working Group

### **Natural Resources & Forestry Update:**

- TMEP work continues with smaller crews.
- Fuel Management continuing
- Looking at another burnt wood permit
- Range work – removing bulls off Strawberry Hill this week.
- TEAC (Timber Export Advisory Committee) meetings

### **QSG2G Update:**

#### **(QS)**

- Knowledge Builders Program (KBP) 2023-24: 10 of our 16 interns started this week with onboarding and orientation.

### **Wildlife policy**

- **Revelstoke Caribou:** The Revelstoke Caribou Working Group received an update from BC that engagement letters will be sent in the next 2 weeks. The letter is supposed to identify BC has been mandated to engage with First Nations and develop the boundaries for the GAR order, and that no current maps have been built. Du-9 includes the heart range north Cariboo, Barkerville, wells gray north and south, groundhog, Columbia north and central Selkirks.
- **First Nations – BC Wildlife Forum:** The Wildlife Act Review engagement letters, and discussion paper are being finalized internal to Government. The letter is expected to be sent mid-June, pending any delays.

### **Policy**

- Tsrep Table Meeting – May 10, 2023, | 9am – 12pm | Doubletree, Kamloops: Agenda and meeting
- Collective Forestry Agreement Negotiations – May 10, 2023, | 1 – 4pm | Doubletree, Kamloops:
- Agreement-in-Principle Update:
  - Team has met with 4 of 8 communities to discuss issues,

**Ranch Update:**

- Installing Pivot at Typhon field
- Calving season
- Dam inspection
- Working on Typhon Upgrades
- Seeding & Fence Work
- Long-term Strat Plan in progress (3-5 years).