



## *Tkemlups te Secwépeḿc*

(Kamloops Indian Band)

### **COVID-19 SAFETY PLAN: MOCCASIN SQUARE GARDENS (MSG)**

#### **RISK ASSESSMENT**

Moccasin Square Gardens (MSG) is a multi-purpose facility utilized by members of the Tkemlups te Secwépeḿc community and others for a variety of purposes including, General Band Meetings (GBM), Annual General Meetings (AGM), recreation, funerals/gatherings, etc. The risks associated with the transmission and/or exposure to the COVID-19 virus when using the MSG include,

- Interactions with others in event/public gathering setting.
- Transmission of the virus through high touch surfaces.
- Maintaining a two-meter physical distancing.

#### **PROTOCOLS TO REDUCE THE RISK**

At the outset of the COVID-19 pandemic MSG was closed for use by all to eliminate the exposure and/or transmission of the COVID-19 virus.

However, as TteS transitions along with the rest of the province into Stage 3 of the coordinated reopening and moving forward from previously imposed COVID-19 restrictions the following protocols will ensure that any use of the MSG is consistent with TteS's COVID-19 Safety Plan, TteS's Exposure Control Plan, Canada Labour Code regulations, WorkSafe BC Guidelines and the BC Provincial Health Officers Orders.

The following combination of Elimination, Engineered, Administrative and Personal Protective Equipment Protocols will be implemented for the use of MSG.

#### **Elimination Protocols implemented at the Moccasin Square Gardens (MSG) include,**

- The TteS Communications Department will “Live Stream” events such as GBM’s, AGM’s etc. to allow TteS membership, presenters, etc. the opportunity to attend the meetings “virtually.”
- MSG occupancy is restricted to a MAXIMUM of fifty (50) people or less. This protocol is non-negotiable.

#### **Engineered Protocols implemented at the Moccasin Square Gardens (MSG) include,**

- Additional wall mounted hand sanitizer stations have been placed throughout MSG.
- A standalone hand sanitizing station has been placed at the entrance to MSG.
- Sanitizing matting has been placed at the entrance to MSG.
- The bleachers are not in use and have been cordoned off (high visibility tape).



### **Administrative Protocols implemented at the Moccasin Square Gardens include,**

- The use of MSG is restricted to a MAXIMUM of fifty (50) people or less. This protocol is non-negotiable.
- In-person attendance is restricted to adult members of the community. Considering the reduction in occupancy of MSG members are requested to not bring their minor aged children to GBM's and AGM's.
- Meals and refreshments will not be provided to attendees at this time to minimize the exposure and/or transmission of the COVID-19 virus.
- TteS Communications Department will ensure that the MSG protocols are widely distributed and available to TteS membership and others (website, social media, mail outs).
- The TteS COVID-19 Safety Plan including this MSG specific safety plan will be posted at the entrance to MSG.
- Physical attendance at gatherings such as GBM's, AGM's etc. preference will be to those TteS members who do not have access to the internet.
- At the time of booking a package that includes the TteS COVID-19 Safety Plan including the specific MSG safety plan will be provided at the time of booking. The individual booking MSG must read and sign that the TteS COVID safety Plan and MSG safety plan protocols will be followed.
- At the time of booking a representative will be identified and they will provide a name and contact information (cell number and email) of one representative for communication purposes between TteS and the group using MSG.
- One TteS employee will manage access to MSG to ensure the MSG COVID-19 protocols are applied.
- The TteS employee will provide a coloured ribbon for each of the up to 50 people in attendance. Note: any TteS staff, C&C, are included in the occupancy limit of 50 people.
- The coloured ribbons will be collected/returned to the same TteS employee as each person exits MSG.
- The TteS employee will collect the names, telephone numbers and email addresses (a sign-in sheet, or participant form) of all 50 people in attendance for COVID-19 tracking purposes.
- Physical distancing of two-meters (six-feet) is ensured by placement of seating at a minimum of the two-meter (six-feet) distance apart.
- The TteS employee will take the temperature of each attendee (a no-touch thermometer) prior to granting access to MSG. In the event the temperature is above the normal threshold (36.1 to 37.2 C/ 96.8 to 99 F) the individual will not be granted access to MSG. Temperatures of 38 C/ 100.4 F are a fever.
- Signage has been posted to identify one-way entrances, exits and walkways.
- Signage has been posted to restrict the occupancy of washrooms to one person at a time.
- Signage has been posted in the washrooms to ensure common-touched surfaces (faucets, etc.) are cleaned with disinfecting spray after each use. Disinfecting spray and paper towels provided.
- During events such as GBM's, AGM's etc. questions posed by TteS members are to be written and placed in the Question Basket prior to any Q&A period. Signage will be posted at the entrance to MSG advising all in attendance of this process and announcements of this Question process will be made leading up to any Q&A period.



- The Questions will be read aloud by one individual to be identified/assigned at these meetings.

**PPE Protocols Implemented at the Moccasin Square Gardens (MSG) include,**

- Face coverings must always be worn (unless medically unable) when attending any function at MSG. Face coverings will be provided to each attendee upon entering MSG.
- Wall mounted hand sanitizer dispensers have been placed throughout MSG and individual hand sanitizer bottles will be provided to each attendee upon entering MSG.

**Conclusion**

These extraordinary measures are being implemented to protect TteS membership, employee's, and visitors from the exposure and/or transmission of the COVID-19 virus. Please note that these measures are intended to be temporary and may be amended as measures to manage the pandemic develop. Your cooperation and understanding is appreciated.