



**TKEMLÚPS**  
TE SECWÉPEMC

24/04/2025

# HOUSING DEPARTMENT

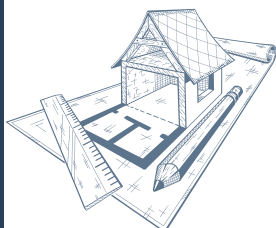


## **TATIANA JIMENEZ, HOUSING MANAGER**

Our team has been working diligently on several projects, while maintaining daily operations. Since re-joining the team as manager in August, I have overseen the completion of numerous initiatives and am focused on ensuring the efficient and budget-conscious completion of current building projects. I strive to ensure our team & community have healthy & safe housing environments to maximize our resources & programs to membership.

## **TENANT RELATIONS OFFICER: RACHEL WILLIAM**

I am pleased to report that I have successfully completed vent cleanings for all of our rental units, ensuring a healthier living environment for our residents. Currently, I am focused on updating rental applications to streamline the leasing process and enhance our record-keeping efficiency. I address tenant concerns, prioritizing prompt and efficient resolutions to maintain tenant satisfaction. I am actively collaborating with the maintenance team and external vendors to ensure that each rental property is well-maintained. By fostering open communication with tenants, I aim to create a supportive community where residents feel heard and valued. Moving forward, I will continue to monitor and address any ongoing issues while implementing improvements based on tenant feedback.



## **Maintenance team: Dean, Bill & Connor**

Our day-to-day tasks involve minor repair and maintenance to assist tenants, TteS elders & homeowners. Even making ready vacant units for new tenants. Dean specialized in construction & building, while Bill specializes in finishings (painting, etc.) and Connor is there to assist in every step of the way.

## **Administrative Support: Joyce & Robyn**

Joyce & Robyn offer extraordinary support to our team. Joyce is our library of TteS Housing knowledge and every day brings creative insight to our team. Robyn diligently tracks allotments, purchase orders, invoices, spreadsheets, and so much more. They help us keep our team in line.

## **Janice Michel, Housing Coordinator**

As Housing Coordinator, I have the pleasure of working with TteS members in several areas: day to day work order; reimbursements; Septic cleaning, repairs, and replacement; chimney cleaning, and repairs; well maintenance; new builds and various other exciting projects.

## **FINANCE OFFICER: JESSE GOOD WATER-PAUL**

Since 2019 our department has succeeded in 49% decrease in arrears. We thank all community members that have contributed to our shared success, and paid their arrears in full, or continue to make regular payments. I continue to reach out to members to encourage arrears payments, and ensure rent is paid on time. I am also thoroughly enjoying tracking our many projects' finances. Overall I hold my hands up to our tenants & homeowners that have made commitments to paying rent & arrears.

## **RENOVATIONS COORDINATOR: SHARLA BERG**

I have been working with Elders to utilize their annual allotment. I am currently working on Indigenous Service Canada Health & Safety Renovations. To qualify for an ISC renovation you must be in good standing with TteS & hold the CP to your home and can only qualify every 10 years.

I completed a CMHC Slippage program which promoted energy efficiency to 8 homes. CMHC Emergency Repair Program works on a "call out" basis, we successfully completed 19 renovations recently with CMHC ERP program & awaiting more call out's from CMHC!



[tkemlups.ca/housing/](https://tkemlups.ca/housing/)



250-828-9719

# TAKE THE SURVEY!



The survey consists of 3 questions to help the housing department better serve TteS community.  
It is anonymous.

## Complete a work order!

Scan this QR code for an online work order request.



Scan this QR code for the housing website, where you can find the application

