



## **Job Posting: Family Support Worker (Full-time)**

The Family Support Worker will report to the Director of Health & Social Development and work as part of the team to provide integrated support services for Ts'kw'aylaxw families, with a focus on promoting the safety and well-being of children through the strengthening of Ts'kw'aylaxw families and liaising with the Ministry for Children and Families'.

### **Responsibilities:**

1. Provide services such as in-home support, crisis counseling and ensuring clients get referred to appropriate programs and services
  - Provides support to families when MCFD is involved
  - Support cultural plans for children in care
2. Knowledge of St'at'imc traditions, customs and language preferred
3. Assist families with information regarding income assistance, housing and community resources
4. Provide clients with information regarding budgeting, shopping, household and time management skills
5. Assist families to maintain their integrity and to affect positive change in their lifestyle
6. Work with clients on goal-oriented and time-limited appointments
7. Transport clients to and from appointments, as necessary
8. Develop new parenting tools for families to cope with parenting challenges
9. Support the aim of increasing a sense of belonging through cultural awareness and activities
10. Assist families in connecting with ongoing local programs and resources and other community events
11. Ability to coordinate events such as family nights
12. Ability to work independently and as a team. Be reliable and self-motivated
13. Ability to work in fast paced environment often dealing with family crisis situations
14. Network and liaison with community agencies and resources
15. Other duties, as required

### **Administration:**

1. Excellent computer skills (Microsoft, excel/word) and organizational skills
2. Maintain organized, accurate, current, and confidential case files on each family
3. Keep accurate records and statistics of program activities and client participation
4. Must have ability to manage time and prioritize workload in order to efficiently deal with the workload

### **Qualifications/Requirements:**

1. Human Service Worker, or related diploma and a minimum of 2-years' experience in a related field
2. Indigenous ancestry and Indigenous cultural knowledge preferred
3. Must have knowledge of the Ministry for Children and Families
4. Valid BC's driver's license, reliable vehicle and driver's abstract required
5. Must consent to criminal record check (vulnerable sector) with RCMP

Thank you to all who apply, however only those shortlisted for an interview will be contacted.

Please forward Cover letter and Resume to:

**DEADLINE: Until Filled**

### **TS'KW'AYLAXW FIRST NATION**

TELEPHONE: (250) 256-4204, FAX: (250) 256-4058  
35100 HWY 99 NORTH PO BOX 2200, LILLOOET BC, V0K-1V0  
EMAIL: [ExecutiveAssistant@tskwaylaxw.com](mailto:ExecutiveAssistant@tskwaylaxw.com)