



## **Little Shuswap Lake Band Job Posting**

**Department:** Health and Wellness  
**Position:** Homemaker

### **The Organization:**

The Little Shuswap is traditionally known as Skwlax, which translates to Black Bear in Secwépemctsin, the traditional language. LSLB has a unique vision and drive; the Band has not only led the way in tourism within the Shuswap, but it has also led the way in economic development. The creation of Quaaout Lodge, Talking Rock Golf, Le7ka Spa, and Little Shuswap Gas Station has helped promote Secwepemc culture, and allowed the Little Shuswap Lake people to develop world class accommodation and leisure activities. The governance structure of LSLB is unique and forward-looking, divided into 4 distinct sectors: Administration, which covers programs and services for Band members; Wellness, which is responsible for the overall health and wellness of the community; Territorial Stewardship, which addresses title and rights issues and external government-government relations; and Economic Development, which oversees the business operations of the community and works to promote a strong, resilient economy for the community. Strong management and leadership with clear vision and an excellent team of committed employees make up the engine that drives the community forward.

### **The Opportunity – A Day in the life of the Homemaker:**

Homemakers provide service to clients of the home and community care program, who need assistance caring for themselves due to aging, chronic illness, disability, injury and/or other infirmities. Home care may include housecleaning, laundry, meal preparation, medical transportation, and companionship as outlined in each client's plan of care and as directed by the Health Director and Home Care Nurse. Home making services supplement but do not replace the care provided by families.

### **Requirements - What you bring to the organization:**

- Must demonstrate tact, patience, compassion, and respect for all clients in a culturally safe manner
- Maintains ethics of health services and client confidentiality
- Excellent communication skills
- Ability to set and maintain healthy boundaries
- Possess a positive, self-starter attitude
- Ability to work independently without direct supervision
- Homemaking or Janitorial experience
- Experience working with Elder or infirm persons
- Health field experience an asset



- Homemaker Training or equivalent
- First Aid and CPR certificate
- Foodsafe Certification
- Valid Class 5 driver's license, own reliable transportation, and the ability to be insured
- Ability to provide and maintain a clear Criminal Record Check
- Tuberculosis test required upon hiring and annually thereafter
- Full vaccination against COVID-19 is mandatory for this position and operation (the LSLB will however adhere to its duty to accommodate those who are unable to be fully vaccinated for a reason related to human rights protected ground).

**Specific Duties and Responsibilities:**

- Homemakers will be required to come to the Skwlax Wellness Centre office in the morning to sign in and again at the end of their workday to sign out
- Homemakers will be required to have each client sign their work forms daily
- Keeps the Health Director and Home Care Nurse informed regarding client progress, noting client improvement or deterioration of ability to perform daily tasks
- Informs Health Director and Home Care Nurse of any obvious changes in client's health
- Maintains confidentiality of client in relation to anything discussed in the home, just as if it were an office environment
- Contribute to the client's independence and their ability to remain in their homes
- Support with developed programs such as elder groups, falls prevention and health promotion
- Services provided by the homemaker include, but are not limited to:

<ul style="list-style-type: none"> <li>○ Garbage removal</li> <li>○ Dishes</li> <li>○ Laundry</li> <li>○ Sweeping, vacuuming, mopping floors</li> <li>○ Medical Transportation</li> </ul>	<ul style="list-style-type: none"> <li>○ Cleaning bathrooms, sink, tub &amp; towels</li> <li>○ Washing inside windows</li> <li>○ Cleaning major appliances, fridge, stove, dusting</li> <li>○ Meal preparation</li> </ul>
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**What we will provide:**

- Part-time role; 3 days per week
- Growth opportunities
- Competitive compensation package

**Application Deadline:**

Open until filled

Preference may be given to applicants of Indigenous Ancestry. If you possess the necessary qualifications and skills, please forward your cover letter and resume:





**Email:** [hr@lslb.ca](mailto:hr@lslb.ca)  
**Fax:** 250-679-3220  
**In Person:** Little Shuswap Lake Band Office  
1886 Little Shuswap Lake Road  
Chase, BC  
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*NOTE: While we thank you for your interest in Little Shuswap Lake Band, we will only be contacting the short-listed candidates. We are an Equal Employment Opportunity employer. Employment decisions are based on merit and business needs, and not on race, color, creed, age, sex, gender, sexual orientation, national origin, religion, marital status, medical condition, physical or mental disability, military service, pregnancy, childbirth and related medical conditions or any other classification protected by federal, provincial, and local laws and ordinances. Reasonable accommodation is available for qualified individuals with disabilities, upon request. This Equal Employment Opportunity policy applies to all practices relating to recruitment and hiring, compensation, benefits, discipline, transfer, termination and all other terms and conditions of employment. While management is primarily responsible for seeing that equal employment opportunity policies are implemented, you share in the responsibility for assuring that, by your personal actions, the policies are effective.*