



# Yecwmínte re Xqwillint

*Take Care of Baby Basket Society*

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## **Call for Expression of Interest**

### **Tqwlutmens re S7elkst (Chairperson) Position**

#### **Take Care of Baby Basket Society (Yecwmínte re Xqwillint)**

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The Take Care of Baby Basket Society is seeking qualified individuals to submit an Expression of Interest for the position of Tqwlutmens re S7elkst (Chairperson).

### **About the Yecwmínte re Xqwillint Take Care of Baby Basket Society**

The Take Care of Baby Basket Society is the Indigenous Governing Body for three communities, carrying out specific mandates related to child and family services. The purpose of the organization is to:

- Implement and administer the Secwépemc Law of Stsmemelt and K'wséltkten
- Uphold Secwépemc values and teachings

### **About the Position**

This is a leadership role with a 3-year term, responsible for supporting the implementation of Secwépemc Stsmemelt and Kw'selkten Law through the operationalization of our child and family services entity. The Tqwlutmens re S7elkst of the Yecweminem (Board)'s main role is to moderate duly convened meetings, external meetings with government and other entities, including Bands and community member meetings, and supervise the Headman (Chief Executive Officer). The responsibilities also include, but are not limited to:

### **Key Responsibilities**

- Provide leadership to achieve milestones and implement strategies approved by the Sku7pecan (directors).
- Moderate meetings and serve as spokesperson for the organization.
- Support establishment of Nation Stsmemelt Circles (child/family decision makers).
- Supervise the Headman in carrying out administrative duties for the Society,
- Learn and uphold the Secwépemc traditional stories and teachings that are the foundation of Secwépemc Law of Stsmemelt and Kw'selkten.
- Maintain positive working relationships with communities and the Nation.

### **We Are Looking For**

- Strong leadership and communication skills
- Experience in upholding jurisdiction for child and family services

- Commitment to Secwèpemc culture and traditional governance
- Experience in organizational management or community leadership
- Ability to work through a decolonized lens
- Dedication to supporting children and families in our Nation

### **Reporting Structure**

The Tqwlutmens re S7elkst reports directly to the Yecweminem (Board) and is additionally accountable to all Nation community members at General Band meetings or seasonal round gatherings as required.

### **Location and Travel**

This position can be performed remotely, with regular travel required for meetings within the Secwèpemc Nation territory and other areas as needed. Travel may include meetings with government representatives, other First Nations, and community gatherings.

### **How to Apply**

Interested candidates should submit a cover letter and resume outlining their qualifications for this role. Applications will be reviewed by the Sku7pecan, who will make the final selection.

**Application Deadline:** September 22, 2025

**Submit to:** [babybasketsociety@gmail.com](mailto:babybasketsociety@gmail.com)

For more information, please connect with [babybasketsociety@gmail.com](mailto:babybasketsociety@gmail.com).

- ☐ Complete Terms of Reference are attached for detailed information about this position.
- ☐ This position is pending funding receipt.



# **Yecweminte re Xqwillint**

## **Take Care of Baby Basket Society**

Terms of Reference for  
Tqwlutmens re S7elkst (Chair)

### **Accountability**

The Tqwlutmens re S7elkst of the Yecweminem (Board) is accountable to the members through direct reporting to the Yecweminem and additionally to all Nation community members at General Band meetings or seasonal round gatherings as required.

### **Mandate**

The Tqwlutmens re S7elkst of the Yecweminem (Board) is responsible for supporting the implementation of the Secwepemc Stsmemelt and Kw'selkten Law through the operationalization of the new entity. This includes recording decisions of the Yecweminem and providing recommendations, where appropriate, on a staged approach to operations, short and long term budgets, communications, governance, education and training, program and services development and assessment, operational guidelines for day-to-day implementation of the law, including a re-gathering or appeal process.

### **Objective**

The Tqwlutmens re S7elkst of the Yecweminem (Board) shall provide guidance and recommendations to the Yecweminem to enable sound, responsible and informed decision-making.

### **Term**

The Tqwlutmens re S7elkst term shall be 3 years unless a majority of the Yecweminem members end or extend the term through a majority vote on the matter.

### **Appointment Process**

The position of Tqwlutmens re S7elkst shall be filled through the call out of an Expression of Interest to be posted on social media and shared with Bands in the Secwepemc Nation. All applicants interested in the position shall submit a letter outlining their qualifications for the role. The Sku7pecan shall review all applications and shall make their selection by majority vote. The Sku7pecan maintains the sole discretion to select and appoint the Chairperson.

## **Role and Responsibilities**

The Tqwlutmens re S7elkst of the Yecweminem (Board)'s main role is to moderate duly convened meetings, external meetings with government and other entities including Bands and community member meetings. The responsibilities also include but are not limited to:

- a) Provide leadership to the BBS to achieve milestones, implement workplans and strategies as developed and approved by the Sku7pecan from time to time.
- b) Together with the Headman, develop and monitor annual budgets ensuring transparency and accountability and compliance with all approved policies.
- c) Provide leadership and support for dispute resolution processes between the BBS and any other entity, including but not limited to delegated agencies, courts, RCMP, government and First Nations.
- d) Maintain positive working relationship with Sku7pecan and all employees of the BBS.
- e) Serve as the spokesperson of the BBS when responding to media inquiries and public engagement.
- f) Provide leadership to BBS to evaluate its performance and progress and propose improvements for consideration by the BBS Sku7pecan.
- g) Participate in meetings with Canada and British Columbia as required.
- h) Serve as the Tqwlutmens re S7elkst of the BBS on a paid full-time basis.
- i) Reviewing and understanding all documents being proposed with a decolonialization lens.
- j) To learn the stories (teachings) that are the foundation to the law and the entities work.
- k) Uphold the Stkwenme7iple7 (Bylaw).
- l) Uphold the Secwepemc Stsmemelt and Kw'selkten Law.
- m) Support the establishment of at least two Nation Stsmemelt Circles (child/family decision makers under our law) and ensure that training is developed and provided.
- n) Oversee the development of protocol agreements, ceremony, and service sharing agreements with other entities to ensure that children and families are receiving appropriate and beneficial supports.

## **Meetings**

The Tqwlutmens re S7elkst or any two members of the Yecweminem may schedule a meeting with 7 days notice to all members in accordance with the Stkwenme7iple7 (Bylaw). Meeting can take place in-person or virtually.

## **Amendments**

Adjustments to the Terms of Reference can be proposed throughout the year and must receive the support of the majority of the Yecweminem to be a valid decision for amendment to the Terms of Reference.