Tk’emlúps te Secwépemc

S7elkst.s re Tutwíwt ne Sexqé̓lqeltemc

Application Form

With your application you are required to submit all attached documents (i.e., reference letter, copy of status card, and any other supporting documents).
Please read the entire package before applying for complete instructions.

APPLICATION FORM
1. Be sure to read the application carefully, answer each question (please **print** your answers) and sign this Application Form. No typed applications will be accepted. 2. All applicants must complete this Application Form fully & completely. 3. All applications must be forwarded directly to: **Kacey Seymour** Knúcwmens re Tutwíwt **|** *Youth Coordinator* Tk’emlúps te Secwépemc Education Department #201-330 Chief Alex Thomas Way. Kamloops, BC V2H 1H1 4. If you have any questions, please contact: a. Kacey Seymour, Knúcwmens re Tutwíwt (*Youth Coordinator*) ☎ (778) 765 - 5050 or ✉ kacey.seymour@ttes.ca b. Jade Seymour, (Acting) Education Department Manager ✉ jade.seymour@ttes.ca Please ensure that you have enclosed the following, as only complete application packages will be considered for job placements. ☐ Complete & Signed Application Form, all sections ☐ Copy of Status Card ☐ Copy of Honor Roll or Effort Honor Roll Awards (if applicable) ☐ Reference Letter from Community Member or Elder

S7elkst.s re Tutwíwt ne Sexqél̓qeltemc

Youth Information Package

The Tk'emlúps te Secwepemc S7elkst.s re Tutwíwt ne Sexqél̓qeltemc is an **eight-week** training and employment program designed to open the world of higher education for Tk̓emlúpsemc Youth. In this program, we are guided by the principles of respect, reliability, and responsibility. We will host various training programs and place students in various positions so they may be mentored in the development of excellent work ethics.

The goal of the program is to assist TteS Youth in acquiring a variety of workplace skills and knowledge that will support both their education and employment goals in a celebratory manner. Each Tk̓emlúpsemc holds the power to contribute to a greater tomorrow for our community, a goal of the Education Department is to assist Youth in navigating such passions and pursuits so that they may become self reliant, contributing members to their families, communities and nation.

The Knúcwmens re Tutwíwt (*Youth Coordinator*) will organize a schedule to allow Youth the opportunity to experience multiple roles within the Tk̓emlúps te Secwépemc Organization. These placements are expected to be inviting and celebratory of one's knowledge, skills and abilities while also encouraging the acquisition of new experiences and learning lessons. Various training programs will be hosted throughout the Summer. Elders, community, and cultural leaders will also participate as needed.

Ready for a Summer season spent in a good way along with fellow Tk̓emlúpsemc Youth by your side each day? Please, fill out the application form included in this package and return it to the Education Department**.** Please make sure to do the following:

1. Follow all the instructions and checklists carefully.

2. All questions must be answered in your own printing and in complete sentences. Applications that are submitted **without complete sentence answers will be ineligible.** *So, please have a parent or guardian proofread them before you submit your application.*

3. Complete All Sections

Kukwstsétsemc (thank you)!

1. Program Information—What you will do in the program:

The youth employment program begins on Monday, July 6th, 2026 and ends on Friday, August 28, 2026. Youth will be placed with various projects and be mentored by a staff member for the duration of program. The first week is utilized as an orientation sort of week and to acquire any training certifications that one may require for the Summer Employment opporunities to come.

Youth will be expected to participate in the various training programs offered to youth throughout the duration of the program. It is to be expected that students will meet weekly with the Program Coordinator to discuss various employment, departmental, cultural, or educational activities. There will be interesting workshops led by facilitators and Elders for traditional teachers.

Participants will experience different aspects of employment in Tk'emlúps te Secwépemc projects and partnership businesses. Also, participants will finish the program with a year end celebration.

2. Program Costs

There will be no cost to participate in the program. On the other hand, successful applicants will receive a wage of $20.00 per hour. Only the youth employees will be paid for their time so they must have a bank account previously set up before starting the program.

Youth employees will be responsible for providing their own rides to and from work. No rides will be given to youth, except for scheduled outtings. Also, youth will be responsible for providing their own daily lunch for work.

Youth will be provided PPE (Personal Protective Equipment) by the Education Department.

3. Who should apply

Tk'emlúpsemc (TteS Member) Youth aged 15-30 should apply. There will be 4 highly motivated TteS youth hired.

More than anything, we want youth who want to make the most out of this opportunity. The Tḱemlúpsemc S7elkst.s re Tutwíwt ne Sexqél̓qeltemc has been created for youth who:

- Are committed to exploring educational and employment options
- Have good attendance
- Have a positive attitude and willingness to learn
- Show leadership qualities in some of the following areas: academic studies, effort, attendance, arts and culture, sports, volunteering and participating in various community activities

4. How to apply:

YOUTH

1. Read through the whole information package.

2. Complete SECTIONS #1-7 of the application form included with this package. All answers must be in your own printing and written in complete sentences.

3. Make sure that upon completion you sign your application form, and that your parent or legal guardian signs as well (if applicable).

4. Provide us a copy of your status card.

5. Copies of any applicable awards and/or certifications, like Honor Roll, Effort Honor Roll, Student of Year, FoodSafe, WHMIS, First Aid, etc.

6. Get a Reference Letter from a Community Member or Elder stating why you should be selected for our Employment Program, what your skills are, volunteer work you have done for them, etc.

7. RETURN the application form with all documents to the Tk'emlúps te Secwépemc Education Department @ #201 330 Chief Alex Thomas Way or via email to kacey.seymour@ttes.ca .

PARENTS/GUARDIANS (IF STILL LIVING AT HOME)

1. Please review the youth's application to ensure the youth has filled in all information.
2. Ensure that the youth and you sign the form.

Incomplete applications (*i.e., applications that do not have complete sentences, applications that are missing a letter of reference or missing signatures, etc*) will not be considered. Please make sure to submit your application **with all documents** if you plan on applying. Kukwstsétsemc!

5. Selection

The Tk'emlúps te Secwépemc Knúcwmens re Tutwíwt will then make the selection based on the criteria for the program.

Once successful applicants have been selected; there may be an interview process to get to know the youth employees better and confirm they are a good fit with our department and program.

6. Notification

All applicants will be notified as soon as the selection is made. Successful applicants will be called directly. We thank everyone for applying and honor the effort it takes to apply.

Section 1 - PERSONAL & CONTACT INFORMATION				
Family Name:	**Given Name(s):**	**S.I.N. (Must be provided):**		**Gender:** ☐ Male ☐ Female
		D.O.B(m/d/y):	**Current Age:**	
CURRENT ADDRESS				
Street Address:				
City:	**Province:**	**Postal Code:**		**Telephone #:**
Parent/Guardian name & #:	**Emergency Contact #:**	**Email Addresses:** 1. Parent Email: 2. Your Email:		
PERSONAL INFORMATION				
Residency *(Check all that apply)* ☐On my own ☐With my parent(s) ☐TteS On-Reserve housing ☐With a guardian who isn't my parent				
Section 2 – EDUCATION				
The Name of the school you are attending in Fall:	**The grade you are in:** ☐ ☐ ☐ ☐ ☐ **8 9 10 11 12** ☐ **University**	**Are you currently on the honor roll or effort honor roll?** **__ No __ Yes** *-if yes, please attach a copy of your award*		
What do you want to do when you graduate high school? What job do you want to have? Will it require you going to college or university? If you do not have a career goal yet, what is it that you might like to cater to first?				
Please describe the course or courses that you achieved your best grades. Why did you get these grades?				

Section 3 – SUMMER EMPLOYMENT PROGRAM

Have you been employed before? Please check one. __ Yes __ No

If you have been employed before, what were your favorite parts of working? What did you like about it? What didn't you like? Tell us about your experience.

Why would you like to participate in this program? What qualities do you bring to the program, and what do you hope to take away from it? Why should we hire you?

Do you have any training certifications? If so, please list them with their expiry dates. Are there any training courses you're interested in?

What cultural workshop/activity would you be interested to participate in?

Section 4 – MEMBERSHIP CONFIRMATION

Aboriginal Ancestry: *please note that you must be registered with **Tk̓emlúps te Secwépemc** in order to be eligible to participate in this year's S7elkst.s re Tutwíwt ne Sexqél̓qeltemc.

☐I am registered status with the Tk̓emlúps te Secwépemc (formerly Tk̓emlúps Indian Band)

☐I have attached a copy of my status card

Section 5 - ADDITIONAL INFORMATION

Role Model – tell us about the person whom you look up to, who they are and why they inspire you.

Extra activities: tell us about the things you do after school or in the community (groups, sports, community events, arts, tech, etc.).

Creativity: creativity can take many forms – tell us about your interests in art, writing, music, photography, dance, film, Ancestral language and culture, etc.

Section 6 – AUTOBIOGRAPHICAL SKETCH

Please write a brief 300 word **autobiographical sketch** of yourself. Include information about who you are, your family, where you grew up, your values and beliefs. (yes, I do count the words written)

If there are additional details that you wish to provide, please use this space to do so.

Section 7 - DECLARATION & CONSENT

My signature below verifies that I, and (if a minor) my parent/guardian have read and understand the application requirements and the information package.

A fully completed application package includes the following **MANDATORY DOCUMENT** items.

1. Complete & Signed Application Form, including all sections
2. Copy of Status Card
3. Copy of Honor Roll or Effort Honor Roll Awards and Certifications (if applicable)
4. Reference Letter from Community Member or Elder

TteS Education Department encourages all youth who are TteS band members to submit a complete application package. Incomplete applications will not be accepted. There is no exception to this.

- I have read and fully understand the TteS S7elkst.s re Tutwíwt ne Sexqél̓qeltemc Application Form and Information Package
  &
- I have provided answers to **all** questions which apply to me.
- **I have completed all questions fully, with detail, and in complete sentences.**
- I am prepared for employment and have set up a bank account in my own name before the specified start date.
- I hereby give consent that TteS Education Department is authorized to release my contact information to TteS's sponsors (including name, telephone number, e-mail, mailing address and/or resume), so that they may contact me personally.
- I hereby give consent for TteS Education Department to use/publish my name and relevant information on TteS's website, in TteS's newsletter, for promotion, marketing, advertising, or in sponsor communications.

Youth Applicant's Name (please print): _____

Youth Applicant's Signature: _____ Date: _____

Parent/Guardian's Name (please print): _____

Parent/Guardian's Signature: _____ Date: _____

For Internal Use Only

_____ _____

Received by (please print name) Date Received Youth Coordinator (signature)

_____

Received by (signature)