

## SAFETY TRAINING & EMERGENCY RESPONSE COORDINATOR

**Activity sector:** Pulp and Paper

**Site:** Kamloops

### YOUR ROLE

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Reporting to the Health & Safety Manager, the Safety Training & Emergency Response Coordinator will provide full time support to the mill by leading the activities of the Emergency Response Team (ERT), managing safety training, and performing a variety of safety related administrative duties. The successful candidate will have previous experience and understanding of safety protocols and training and have a passion for emergency response and incident command.

### YOUR RESPONSIBILITIES

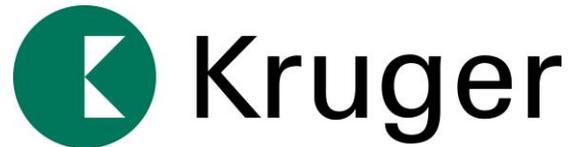
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- ✓ Organize and execute new employee onboarding.
- ✓ Lead the administration of all safety training programs to ensure compliance with WorkSafeBC.
- ✓ Develop and deliver onsite safety training to mill employees.
- ✓ Coordinate onsite ERT activities, including managing the annual ERT training plan, budget, vendor negotiations, develop the practice schedule and attendance, and facilitate training.
- ✓ Coordinate quarterly Mill Command Training sessions.
- ✓ Conduct weekly checks of all ERT equipment.
- ✓ Liaise with external agencies such as Kamloops Fire & Rescue and the Office of the Fire Commissioner.
- ✓ Lead the onsite Emergency Preparedness Committee.
- ✓ Facilitate annual mill evacuation drill.
- ✓ Develop Confined Space Rescue Plans as needed.
- ✓ Provide coverage for mill nurse in administering fit tests and hearing tests.
- ✓ Provide coverage in Safety department as needed.

### YOUR SKILLS AND ABILITIES

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- ✓ Self-directed and works with minimal supervision.
- ✓ Ability to manage time and multi-task to accomplish a variety of assignments with conflicting priorities and deadlines.
- ✓ Confident communicator at all levels of organization including listening, writing and presenting.
- ✓ Change agent with the ability to collaborate well with others.
- ✓ Strong problem solving & analytical skills, excellent judgment
- ✓ Proven organizational skills, ability to prioritize effectively and manage multiple tasks in an environment with competing demands.



## JOB OPPORTUNITY

- ✓ Detail oriented.
- ✓ Exceptional coaching skills with proven ability to coach varying levels of the operation.
- ✓ Work well in team and possess a friendly and positive demeanor and professional image.
- ✓ Proficient in Microsoft Office Suite.
- ✓ Understanding of confined space, gas testing equipment, SCBA use, lock-out, hot work programs, hazardous chemicals, HAZMAT response, NFPA Fire response, high angle and confined space rescue.

## YOUR QUALIFICATIONS

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- ✓ 3-5 years of emergency response experience in an industrial work environment.
- ✓ Experience developing and delivering presentations or training.
- ✓ Previous experience as an Emergency Responder with a thorough knowledge of incident command.
- ✓ Possess an Incident Command Structure (ICS) 400 certification or equivalent experience.
- ✓ Completion of the Fire Services Instructor Certification is an asset.
- ✓ Familiarity with Office of the Fire Commissioner Playbook is an asset.
- ✓ Previous experience leading an Emergency Response Team is an asset.
- ✓ WorkSafeBC Level 3 first aid would be considered an asset.
- ✓ Class 2 license with air brakes would be an asset.

## WHY WORK AT KRUGER?

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When you work at Kruger, you can count on a wide range of **benefits** such as competitive group insurance, registered pension plans and continuing education programs. In addition to finding a **stimulating** work environment that offers many **opportunities** for growth, you'll have the chance to work for a company that truly cares about its employees.

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