



Tk'emlúps te Secwépemc

(Kamloops Indian Band)

JOB POSTING

Tk'emlúps te Secwépemc (TteS) is a fast-growing vibrant organization committed to the development and progress of its Band Members and Community. As such, the TteS invites applications from qualified, highly motivated and dynamic individuals to fill the following position.

POSITION TITLE: Cultural Heritage Field Technician
DEPARTMENT: Natural Resources Department
SUPERVISOR: NRD Manager and Assistant Managers
TERMS: Seasonal, On-Call
REFERENCE #: 2022-069

PURPOSE OF POSITION:

The purpose of these positions is to assist the Natural Resources Department with field operations, conducting surveys, testing, monitoring and data recovery in both lab and field settings. All responsibilities are governed by the policies and bylaws of Tk'emlúps te Secwépemc.

DUTIES AND RESPONSIBILITIES:

- Conducts archaeological and cultural heritage field surveys, monitoring, and collection of data; tests and analyzes information and provides reports as required to ensure all contractual obligations are met. (95%)
- Conducts pedestrian survey, shovel testing, monitoring and data recovery in the field.
- Assists Field Director or Supervisor in conducting surveys and data recovery.
- Participates in cultural resource management projects within the territory as a representative of TteS
- Provides cohesive field notes with photos that include daily observations and recommendations for the interpretation, conservation, and protection of cultural resources identified during daily field work.
- Assists with community emergency natural disaster relief including fire suppression, flood recovery, etc.
- Performs all duties and responsibilities in accordance with the TteS policies, standards, and procedures.
- Assists with drafting technical reports.
- Maintains confidentiality on all matters relating to the affairs of the TteS.

2. 5% other related duties as necessary.

Professional Certification, Education and Experience:

- Bachelor Degree in a relevant discipline;
- Or enrollment in one of the following post-secondary programs:
 - Archaeology/Anthropology
 - Natural Resources
 - First Nations Studies
- Or a combination of education, training and a minimum of 2 year's field experience, in similar type of field work.
 - Must possess Level 1 First Aid certificate or be willing to obtain the training.
 - Must possess a valid BC Class 5 driver's licence and have reliable transportation.
 - Must possess a clean driver abstract and maintain clean status throughout employment.
 - For those projects that demand it (Trans Mountain work for example) – must be able to provide satisfactory drug test results and maintain that throughout the project life-cycle.
 - S100 Fire Suppression Ticket preferable.

Skills and Abilities:

- Familiarity with Secwepemc culture and ability to work in a cross-cultural setting
- Good oral and written communication skills.
- Ability to verify research, collect data, prepare field notes and other documents.
- Must be able to operate modern technology utilized for field operations.
- Must have good orienteering skills to navigate in remote forested settings
- Must be physically fit and willing to work in challenging environments
- Must have strong teamwork and cooperation, problem solving and judgement skills.
- Ability to be flexible and take initiative.
- Strong tact and diplomacy.

HOURS OF WORK: Normal Day shifts – 7 hours. Non-normal shifts maybe required.

PAY GRADE: As per current TteS wage grid.

Tk'emlúps te Secwépemc thanks all applicants for their interest, however, only those selected for an interview will be contacted.

In accordance with Section 16(1) of the *Canadian Human Rights Act* and pursuant to Section 42 of the BC Human Rights code, it is TteS Policy to practice preferential hiring for Aboriginal peoples. Candidates who wish to qualify for preferential consideration must self-identify.

Deadline for the Job posting is June 24, 2022 by 2:00pm

Submit Job Application Form, cover letter, resume, and references

online: <https://tkemlups.ca/employment/job-application-form/>, by email, resume@ttes.ca

or in person, at our Human Resources office #200 – 330 Chief Alex Thomas Way.

Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m. &

closed for lunch from 12:00pm to 1:00pm

**We require each applicant to fill out
an online application form which can be found at: <https://tkemlups.ca/employment/job-application-form/>**

Any late submissions or submissions without the job application form will not be considered.