



Tk'emlúps te Secwépemc

(Kamloops Indian Band)

JOB POSTING

Tk'emlúps te Secwépemc (TteS) is a fast-growing vibrant organization committed to the development and progress of its Band Members and Community. As such, the TteS invites applications from qualified, highly motivated and dynamic individuals to fill the following position.

POSITION TITLE: Waste Water Collection Operator
DEPARTMENT: Planning & Engineering Department
SUPERVISOR: Public Works Foreman
TERMS: Backfill
REFERENCE #: 2021-051

PURPOSE OF POSITION:

The purpose of this position is to be responsible for the safe collection of waste water within the Tk'emlúps te Secwépemc, (TteS) Waste Water Collection System (WWCS) to health, safety and maintenance standards of the WWCS water are provided in the community.

DUTIES AND RESPONSIBILITIES:

- 1. Operates the Waste Water Collection (WWCS) System to ensure it is operating effectively for the TteS Reserve. (95%)**
 - Completes in-house safety procedures and ensures programs are maintained for safe work practices and occupational health and safety guidelines are adhered to for staff and visitors.
 - Records and performs sampling with current standard methods within Waste Water collection system.
 - Monitors data from operations and SCADA for lift station sites along WWCS.
 - Collects operational data and lab results & recording results, forward to supervisor.
 - Completes safety procedures for construction, inspection and testing of sewers, inspection of manholes and repairs to underground mainline.
 - Clears stoppages, clearing sewers, controlling roots, grease, odors and corrosion in collection system.
 - Operates and maintains a variety of types of motors, supervisory controls, pumps & valves, and other equipment.
 - Examines the condition of a sewer system, set up a sewer maintenance program, and safely use various methods to replace or repair damaged sewers.
 - Drafts reports on computer, as records of maintenance and log book entries of daily duties are required.
 - Works closely with specialty companies contracted to perform work with WWC operator on collection system from time to time.
 - Performs all duties and responsibilities in accordance with the TteS policies, standards, and procedures.
 - Maintains confidentiality on all matters relating to the affairs of the TteS.
- 2. Other related duties as necessary. (5%)**

Professional Certification, Education and Experience:

- Completion of Level 1 EOCP WWCS Certificate courses and any courses pertaining to waste water collection & maintenance and completion of CSUS waste water collection 1-2 volumes in a correspondence setting, and any relative courses required for the individual to acquire certification.
- Have some knowledge of operating a computer/ any software knowledge an asset.
- Must possess a valid class 5 BC Drivers Licence.
- Must possess First Aid Level 1 Certificate

Skills and Abilities:

- Ability to plan, organize and coordinate work.
- Ability to take initiative and work with minimal supervision.
- Ability to be flexible and adaptable to the environment.
- Self-motivated, and reliable.
- Ability to communicate effectively orally and in writing including; write reports record daily activities in log book/journal.
- A willingness to learn and good mechanical aptitude
- Ability to work in a cross cultural environment.
- Ability to use computer applications.
- Ability to perform multiple tasks, establish priorities and respond calmly and efficiently in emergency situations.
- Flexible, committed and enthusiastic.
- Strong ethics and knowledge of confidentiality.
- It is expected that all TteS employees be willing to continuously upgrade their skills and knowledge, and to further their formal training.

HOURS OF WORK: Normal Day shifts – 7 hours. Non-normal shifts maybe required.

PAY GRADE: As per current TteS wage grid.

Tk'emlúps te Secwépemc thanks all applicants for their interest, however, only those selected for an interview will be contacted.

In accordance with Section 16(1) of the *Canadian Human Rights Act* and pursuant to Section 42 of the BC Human Rights code, it is TteS Policy to practice preferential hiring for Aboriginal peoples. Candidates who wish to qualify for preferential consideration must self-identify.

Deadline for the Job posting is May 11, 2021 by 2:00pm

**Submit Job Application Form, cover letter, resume, and references
online: <https://tkemlups.ca/employment>, by fax: 250.828.9847,
or in person, at our Human Resources office #200 – 330 Chief Alex Thomas Way.
Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m. &
closed for lunch from 12:00pm to 1:00pm**

We require each applicant to fill out
an online application form which can be found at: <https://tkemlups.ca/employment/>

Any late submissions or submissions without the job application form will not be considered.