



Tk'emlúps te Secwépemc

(Kamloops Indian Band)

JOB POSTING

Tk'emlúps te Secwépemc (TteS) is a fast-growing vibrant organization committed to the development and progress of its Band Members and Community. As such, the TteS invites applications from qualified, highly motivated and dynamic individuals to fill the following position.

POSITION TITLE: Cultural Enrichment Worker
DEPARTMENT: Community Services Department
SUPERVISOR: Family Support Lead
TERMS: Full Time Term to March 31, 2021 (with possibility of extension)
REFERENCE #: 2020 - 061

PURPOSE OF POSITION:

The purpose of this position is to support TteS children, youth and families (clients) with Secwepemc cultural protocols, traditional knowledge, and language. The cultural enrichment worker will create and work from a cultural, client-centred, and trauma-informed framework. This position is responsible for creating and reviewing all cultural care plans, and providing cultural support to children, youth and families and children connected with the TteS Family Support Team.

DUTIES AND RESPONSIBILITIES:

Works closely with families to assess needs and provide services as appropriate, and in accordance with the approved practices, policies, standards, and guidelines. (85%)

- Development and delivery of cultural programming, aligned with the Community Services Strategic Plan
- Provide programming/ services to meet the cultural needs of children, youth, and families
- Co-develop and review all cultural care plans, ensuring inclusion of appropriate aspects of Secwépemc culture, traditions, and language
- Ability to develop age appropriate cultural events/ workshops that promote identity and a sense of belonging
- Excellent ability to develop rapport and trust with children, youth and families
- Regular supervision with Family Support Team Lead
- Maintenance of ethics and confidentiality requirements as outlined in the TteS Employment Policy

- Performs all duties and responsibilities in accordance with the TteS Policies standards and Procedures

Meets and liaises with internal/ external agencies and committees as necessary to ensure exceptional client service. (10%)

- Connects children, youth, and families to cultural supports and services
- Regular connection with Elders and community members who are knowledge/ language keepers
- Maintenance of a collaborative and working relationship with the TteS Language and Cultural Department
- Commitment to attend weekly Secwépemctsin classes
- Attendance at relevant committee meetings and conferences

Other related duties as necessary. (5%)

- Assists with the various departmental social functions such as picnics and community gatherings at the direction of the Community Services Manager and/or Family Support Team Lead

QUALIFICATIONS, KNOWLEDGE AND OTHER SKILLS:

Professional Certification, Education and Experience

We are seeking applicants who have a combination of cultural knowledge/skills and/or formal education and/or experience, that have prepared them to share authentic Secwépemc cultural knowledge.

- Solid cultural knowledge and understanding of **Secwépemc practices and traditions**
- Experience providing cultural support and/or developing cultural programming
- Fluent speakers of Secwépemctsin is an asset
- Post-secondary Education is an asset
- Must have a current valid Class 5 Driver's License and own reliable vehicle.
- Must pass Vulnerable Persons Criminal Record Check.

Skills and Abilities

- Knowledge of cultural practices and protocols
- Excellent verbal and written communication
- Ability to document case notes, develop confidential cultural plans, and provide monthly reports
- Strong organizational and planning skills
- Ability to take initiative
- Strong teamwork, interpersonal skills, problem solving ability and judgement skills

- Demonstrated ability to build relationships

HOURS OF WORK: Normal Day shifts – 7 hours. Non-normal shifts maybe required.

PAY GRADE: As per current TteS wage grid.

Tk'emlúps te Secwépemc thanks all applicants for their interest, however, only those selected for an interview will be contacted.

In accordance with Section 16(1) of the *Canadian Human Rights Act* and pursuant to Section 42 of the BC Human Rights code, it is TteS Policy to practice preferential hiring for Aboriginal peoples. Candidates who wish to qualify for preferential consideration must self-identify.

Deadline for the Job posting is October 15, 2020 by 2:00pm

Submit Job Application Form, cover letter, resume, and references
online: <https://tkemlups.ca/job-application-form/>, **by fax: 250.828.9847,**
or in person, at our Human Resources office #200 – 330 Chief Alex Thomas Way.
Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m. &
closed for lunch from 12:00pm to 1:00pm

We require each applicant to fill out
an online application form which can be found at: <https://tkemlups.ca/job-application-form/>

Any late submissions or submissions without the job application form will not be considered.