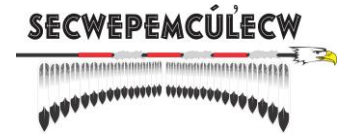




Shuswap Nation Tribal Council
Secwepemc Nation Building Initiative



Language Coordinator
Internal/External Posting

The Shuswap Nation Tribal Council, also known as the SNTC, was formed in 1980 as an effort of the Secwepemc chiefs to advance the issues of aboriginal rights. We are looking for a Language Coordinator to carry out the revitalization and implementation of the Secwépmc Language strategy in a friendly, courteous, and helpful manner.

The Position:

The Shuswap Nation Tribal Council is looking for a dynamic individual for the position of Language Coordinator. The Language Coordinator will work directly with the Governance Director in the revitalization and implementation of the Language Strategy for the Secwépmc Nation. They will establish a Secwépmc Law and Language Advisory Committee and work closely with the committee to establish enforce, endorse, embrace, and advocate for Secwepemctsin. With direction from the Director, coordinate language lessons, engaging staff, Chiefs, Council and Community Members at meetings and other SNTC related activities and events. This is a full-time term position ending July 2020, with potential for extension contingent on funding.

Relevant Knowledge and Abilities

- Planning, coordination, and support growth of language program.
- Manage communications with the Nation on social media, media relations and other communication tools.
- Create and compile a database of Fluent Speakers and Language Learners.
- Work with Director to create budgets for events, activities, and committee.
- Ability to effectively prioritize and execute tasks in a high-pressure environment.
- Write funding proposals, for Secwépmc Language revitalization. Submits project reports and briefing notes when required.
- Ability to present information and facilitate community meetings, workshops in a culturally respectful manner.
- Able to work with a team and independently

Requirements and Qualifications:

- Minimum 2 years experience or equivalent combination of education and training.
- Clear understanding of the teaching methodologies, curriculum, and education assessments.
- Technically competent with various computer software programs such as word-processing, data base management and file management software application.
- Experience in planning, development and management of Language program and events.
- Fluent speakers and/or Language Learners an asset.
- Excellent verbal and written communication skills.
- Must have a valid Class 5 with reliable transportation and willing to travel.
- Understanding and knowledge of the Secwépmc culture, customs, traditions, protocols, and challenges.

In accordance with the SNTC Human Resource Policy, the priority will be to hire qualified persons of Secwepemc ancestry. Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal ancestry.

If you are interested in a career like this with a great organization, please submit your resume, cover letter, and references (saved as one Word document) referencing Language Coordinator in the email subject line, by email to governancedir@shuswapnation.org by July 10, 2020. The Shuswap Tribal Nation Council thanks all applicants for their interest, however only those selected for an interview will be contacted.