



BCAAFC | BC Association of
Aboriginal Friendship Centres

Indigenous Wellness Policy Analyst

Full Time TERM position | 35hrs / week | Based in Victoria, BC

Located within the territory of WSÁNEĆ (Saanich), Lkwungen (Songhees) and Wyomilth (Esquimalt) peoples, the BC Association of Aboriginal Friendship Centres (BCAAFC) is the umbrella association for the 25 Friendship Centres throughout the Province of British Columbia. The BCAAFC collaboratively works to promote and deliver accessible programs and services that target urban Indigenous peoples and that support their vision of health and wellness.

The BCAAFC is seeking a highly skilled and motivated individual to conduct research and analysis, develop policies, provide technical advice, develop reports, and other written material related to urban/off-reserve Indigenous social determinants of health.

Key Duties and Responsibilities

- Identify and analyze urban/off-reserve Indigenous policy issues related to the social determinants of Indigenous health, including but not limited to poverty, housing, justice, violence, employment, and social services.
- Ensure engagement with cross-sector ministries to develop relationships, address issues related to the social determinants of Indigenous health and support the BCAAFC's strategic initiatives and activities.
- Support member Friendship Centres in an advocacy and information-sharing context to support Friendship Centres' delivery of urban Indigenous programs and services.
- Responsible for the achievement of defined work plans and objectives aimed at supporting and advancing BCAAFC's advocacy positions, interests and strategies in urban/off-reserve Indigenous-related issues and priorities.

Knowledge and Abilities

- Demonstrated thorough knowledge of Indigenous communities, cultures, and perspectives, and understanding of barriers faced by urban/off-reserve Indigenous peoples.
- Experience in researching policy issues, conducting policy analysis, providing advice and recommendations on legislation, policy, program and/or service issues.
- Strong verbal and **written communication skills**, including developing or editing reports, proposals, presentations and correspondence.

BC Association of Aboriginal Friendship Centres

551 Chatham Street | Victoria, BC | V8T 1E1 | www.bcaafc.com

Phone: 250-388-5522 | 1-800-990-2432 | Fax: 250-388-5502

- Excellent organizational, planning and time management skills, with the ability to multi-task, produce and coordinate projects to tight deadlines.
- Ability to collaborate and work on a team, and function independently with minimal supervision.

Qualifications

- Bachelor's degree in Indigenous studies, political science, social science, or related field and a minimum of 2 years related experience (an equivalent combination of education and experience may be considered).
- Significant experience working with Indigenous communities and Indigenous service organizations.
- Strong PC software skills including experience with Microsoft Office (Word, PowerPoint, and Excel).
- Must be able to provide a current criminal record check.

About Us

- This position is located at 551 Chatham St in downtown Victoria.
- The work week is 35 hours. Some overtime and travel may be required.
- This is a TERM position with a start date of April 1, 2020, and end date of March 31, 2021. This position may be renewed dependent upon funding.
- The BCAAFC offers benefits once you complete your probationary period. This includes:
 - A 50% employee benefit package, including a wellness program and pension.
 - Three weeks paid vacation to start, the longer you stay the more you get!
 - Enrollment in our Wellness Group: a fun group of people to hang out with once a month!
 - Understanding, supportive and flexible work environment.

Please send resume and cover letter to:

Patricia Moore | General Manager

Email: pmoore@bcaafc.com

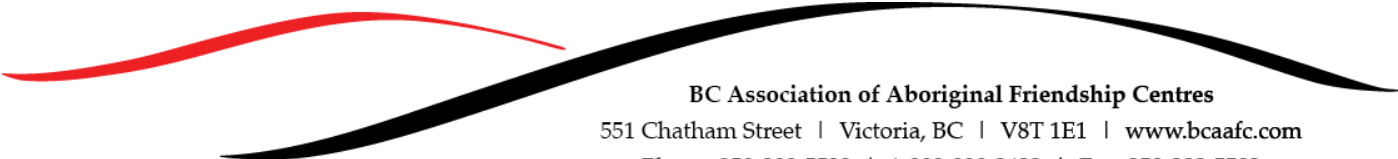
SUBJECT LINE MUST INCLUDE: IW Policy Analyst

DEADLINE: THURSDAY MARCH 19, 2020 AT NOON PST

Interviews will take place March 23 - 27, 2020.

(Only shortlisted candidates will be contacted)

Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal ancestry.



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