A.E.W. LP OH&S and Employee Coordinator Position

The Nlaka’pamux Nation Tribal Council (NNTC) is dedicated to the protection, advancement and exercise of Nlaka’pamux title and rights. To carry out this mandate, part of our strategy has been to create legal entities including A.E.W. LP.

AEW LP was formed in 2017 by NNTC member communities to carry out “on the ground” work related to archaeology, the environment and wildlife protection. This work has been made necessary by activities of others within the Nlaka’pamux homeland including transportation, mining, forestry, oil and gas, and utilities projects. The NNTC is not opposed to development within our homeland but developments and activities must be consistent with Nlaka’pamux title and rights. AEW LP is guided by the fundamental Nlaka’pamux law: Take care of the land and the land will take care of you.

AEW LP is a vehicle created to ensure work of the highest standard, controlled by the Nlaka’pamux, is done to protect and promote Nlaka’pamux title and rights:

- Our archaeological services include: Heritage Reconnaissance, Archaeological Assessments and Monitoring, Heritage Site Evaluation and Mitigation, Artifact and Faunal Analysis, and GIS Mapping.
- Our environmental services include: Environmental Impact Assessments, Environmental Surveying and Management Plans, Implementation of Mitigation and Reclamation Measures and Environmental Auditing and Monitoring Services.

Our team is seeking an OH&S and Employee Coordinator for a full-time position. The position offers schedule flexibility. However, you must be prepared to undertake fieldwork out of Lytton, Hope, and Kamloops from April through November. The work location for office-based responsibilities is flexible.

The main purpose of this role is to:

- Work on site to ensure employees are productive and safe
- Advise on provisions to minimize safety risks

Specific duties and responsibilities include:

- Assist in developing and enforcing OH & S policies with the OH & S Manager
- Keep records of safety-related incidents and propose corrective actions
- Organize and conduct OH & S training plans
- Monitor compliance and intervene in unsafe activities or operations
- Provide support to Field Managers regarding employee attendance
- Provide support to site employees regarding employment relationship and answer questions regarding employment (pay, schedule, location of work etc...)

This rewarding opportunity will appeal to professionals with proven experience as a Safety and Health Coordinator with an outstanding attention to detail. Experience working with Indigenous Communities is requested. College degree or certificate in Occupational Health and Safety or a related topic would be a benefit but is not essential. Safety Certification e.g. CSO, CSS, NCSO, GSC, WHMIS, CPR/First Aid, Emergency Medical Technician (EMT) certification are preferred. Working from various offices and work sites throughout the territory is required as is a valid driver’s licence.
As Nlaka’pamux jurisdiction is re-asserted and our laws and policy govern work within our homeland, AEW LP is there to implement the change. AEW LP is staffed by both Nlaka’pamux and non-Nlaka’pamux. If you are passionate about archaeology/heritage, the environment and wildlife and want the opportunity to make meaningful change not just profit for shareholders, we would like to meet with you. If you possess the necessary qualifications and skills, please forward your cover letter and resume to: jobs@praxisgroup.ca. This posting will remain open until the position is filled.

Please quote AEW LP OH&S and Employee Coordinator Job Application in the subject line.

We thank all applicants in advance. Please self-identify as preference will be given to Nlaka’pamux.