



Tk'emlúps te Secwépemc

(Kamloops Indian Band)

JOB POSTING

Tk'emlúps te Secwépemc (TteS) is a fast-growing vibrant organization committed to the development and progress of its Band Members and Community. As such, the TteS invites applications from qualified, highly motivated and dynamic individuals to fill the following position.

POSITION TITLE: Landscaper / General Labourer
DEPARTMENT: Planning & Engineering Department
SUPERVISOR: Public Works Foreman
TERMS: Seasonal – Backfill
Reference #: 2019 - 035

PURPOSE OF POSITION:

Reporting to the Public Works Foreman, the Landscaper/General Labourer position takes direction from and reports directly to the Public Works Foreman. The Landscaper/General Labourer position is responsible for general maintenance functions for community infrastructure and facilities and supports Public Works operations. The Landscaper/General Labourer position is expected to operate with the highest level of customer service and safety.

DUTIES AND RESPONSIBILITIES:

- Complete lawn maintenance of the Sports Fields and lawns around Chief Louis Centre, Powwow Grounds, and TteS. Including mow grass, trim/prune trees and hedges, and planting as required.
- Operation of a variety of light and medium duty vehicles and equipment associated with the various activities within the Public Works department.
- Backfill Public Works operations such as:
 - o Waste management duties, e.g. recycling and curbside pick up.
 - o Cutting grass on roadsides
 - o Repairing and installing street signs, etc.
- Perform pre-trip inspection of vehicle systems and equipment such as tires, lights, brakes and fluid levels.
- Report any tools and equipment that are not in good repair.
- Perform safe operating and maintenance practices and procedures related to the equipment with in the TteS Public Works Department.
- Perform mechanical servicing and light repair of equipment.
- Cut grass, rake, fertilize and water lawns, weed flower beds, prune shrubs and trees.
- Perform minor repairs to irrigation lines and sprinkler heads.
- Operate power mowers, tractors, power trimmers, sod cutters and other landscape maintenance equipment.
- Perform responsibilities with varying weather conditions.
- Perform all duties and responsibilities in accordance with the TteS policies, standards and procedures.

- Maintain confidentiality on all matters of the TteS.
- Other related duties as necessary.

QUALIFICATIONS, KNOWLEDGE AND OTHER SKILLS:

Professional Certification, Education and Experience

- Must have grade 10 education
- You will gain knowledge, experience on the job and with the training
- Class 5 licence

Experience:

- Outdoor work locations during all seasons of the year.
- Occasionally, lift equipment or materials weighing up to 50 pounds.
- Good problem solving skills.
- Good written and oral communication.
- Skill in accomplishing a variety of equipment operation and maintenance tasks within the acceptable limits of accuracy and expertise.
- Able to exercise considerable judgement when using general equipment.
- Demonstrate knowledge of the safe operating practices and procedures related to the equipment used in the TteS Public Works Department.

Qualification, knowledge and other Skills:

- Ability to organize and coordinate work.
- Ability to take initiative and complete tasks in a timely manner.
- Strong work ethic.
- Ability to establish and maintain effective working relationships with others.
- Ability to work alone independently/unsupervised.
- Good written and oral communication.
- Ability to take direction.
- Physically able to perform duties.

HOURS OF WORK: Normal Day shifts – 7 hours. Non-normal shifts maybe required.

PAY GRADE: As per current TteS wage grid.

Tk'emlúps te Secwépemc thanks all applicants for their interest, however, only those selected for an interview will be contacted.

Deadline for the Job posting is May 21, 2019, by 2:00pm.

Submit Job Application Form, cover letter, resume, and references
online: <https://tkemlups.ca/employment/>, or by fax: 250.828.9847,
or in person, at our Human Resources office #200 – 330 Chief Alex Thomas Way.

**Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m. &
closed for lunch from 12:00pm to 1:00pm**

We require each applicant to fill out
an online [Job Application Form](#), which can be found on the tkemlups.ca website