



Tk'emlúps te Secwépemc

(Kamloops Indian Band)

JOB POSTING

Tk'emlúps te Secwépemc (TteS) is a fast-growing vibrant organization committed to the development and progress of its Band Members and Community. As such, the TteS invites applications from qualified, highly motivated and dynamic individuals to fill the following position.

POSITION TITLE: **Waste Water Collection Operator**
DEPARTMENT: **Planning and Engineering**
SUPERVISOR: **Public Works Foreman**
TERMS: **Fulltime**
JOB REFERENCE#: **2019 - 019**

The purpose of this position is to be responsible for the safe collection of waste water within Tk'emlúps te Secwépemc (TteS) through the operation of the Waste Water Collection System (WWCS) according to health, safety and maintenance standards that provide a high level of service that enhances the quality of life in the community.

DUTIES AND RESPONSIBILITIES:

- Operate the Waste Water Collection System (WWCS) to ensure effectiveness and efficiency for the TteS Reserve.
- Complete in-house safety procedures and ensures programs are maintained for safe work practices and Occupational Health and Safety guidelines are adhered to for staff and visitors.
- Record and perform sampling with current standard methods within the WWCS.
- Monitor data from operations and SCADA for lift station sites along WWCS.
- Collect operational data, lab results, and recorded results, to forward to supervisor.
- Complete safety procedures for construction, inspection and testing of sewers, inspection of manholes and repairs to underground mainline.
- Clear stoppages, clears sewers, controls roots, grease, odors and corrosion in the collection system.
- Operate and maintains a variety of types of motors, supervisory controls, pumps & valves, and other equipment.
- Examine the condition of the sewer system, sets up a sewer maintenance program, and safely uses various methods to replace or repair damaged sewers.
- Draft reports on computer, as a record of maintenance and log book entries of daily duties.
- Work closely with specialty companies contracted to perform work with WW Operator on WWCS from time to time.
- Supervise, plans, coordinates, and organizes TteS WWCS, seasonal irrigation, and band member septic system maintenance projects as directed and assigned.

- The TteS Waste Water Collection System is an essential service, which may include early morning, evening, weekends, overtime, and 24-hour standby to respond to SCADA system alarms.
- Must be capable of acting as Waste Water Collection Lead Hand whenever required and as directed by Public Works Foreman.
- Perform all duties and responsibilities in accordance with TteS policies, standards, and procedures.
- Maintain confidentiality on all matters relating to the affairs of the TteS.
- Other related duties as necessary.

POSITION QUALIFICATIONS:

Professional Certification and Education

- Completion of Level 1 Environmental Operators Certificate Program (EOCP) WWCS certificate.
- Courses pertaining to waste water collection & maintenance required to obtain certification.
- Completion of California State University at Sacramento (CSUS) Wastewater Collection Systems Volumes 1-2 in a correspondence setting.
- Must possess a valid Class 5 BC Drivers License.
- Must possess First Aid Level 1 Certificate.

Preferred Experience

- Have some knowledge of operating a computer/ any software knowledge an asset.
- Progressively more responsible work experience related to municipal infrastructure maintenance including lead or supervisory experience.
- Knowledge of materials, methods, and techniques commonly used in construction, maintenance, and repair of municipal infrastructure, facilities and related structures and/or grounds.

Skills and Abilities

- Ability to plan, organize and coordinate work.
- Ability to take initiative and work with minimal supervision.
- Ability to be flexible and adaptable to the work environment.
- Self-motivated, and reliable.
- Ability to communicate effectively orally and in writing including; write reports, record daily activities in log book/journal.
- A willingness to learn and good mechanical aptitude.
- Ability to work in a cross-cultural environment.
- Ability to use computer applications.
- Ability to perform multiple tasks, establish priorities and respond calmly and efficiently in emergency situations.
- Flexible, committed and enthusiastic.
- Strong ethics and knowledge of confidentiality.
- It is expected that all TteS employees be willing to continuously upgrade their skills and knowledge, and to further their formal training.

HOURS OF WORK: Normal day shift – 7 hours per day. Non – normal shift may be required.

PAY GRADE: As per current salary grid.

Tk'emlúps te Secwépemc thanks all applicants for their interest, however, only those selected for an interview will be contacted.

Deadline for the Job posting is April 16, 2019 by 2:00 p.m.

Submit Job Application Form, cover letter, resume, and references

**Online: <https://tkemlups.ca/current-openings/> , or by email: resume@kib.ca, or by fax:
250.828.9847,**

or in person, at our Human Resources office #214 – 330 Chief Alex Thomas Way

Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m. & closed for lunch from noon to 1:00

**We require each applicant to fill out
an online <https://tkemlups.ca/how-to-apply/job-application-form/> , which can be found on the tkemlups.ca website**

Any late submissions or submissions without a job application form WILL NOT be considered.