

PAYMENT INFORMATION

- Make your cheque payable to the **Tk'emlúps te Secwépemc**. Please write your folio (account) number on the memo portion of the cheque and enter the amount of payment enclosed on the front of the payment remittance portion of the Tax Notice.
- Make your payment at:
**Tk'emlúps te Secwépemc
 (Kamloops Indian Band)
 Finance Department
 200-330 Chief Alex Thomas Way
 Kamloops, BC V2H 1H1**
- Payment made from outside Canada must be issued from a Canadian correspondent bank in Canadian funds.

Payment Not Reflected

- Recent payments may not be reflected on this tax notice.

How to Avoid Penalties

- Ensure your payment and/or Grant Applications are received on or before the due date. Penalties will be charged on unpaid taxes and unclaimed Grant amounts..

- Cheques may be post-dated to the due date.
- Mail lost or delayed by post office will be assessed the penalty as the postmark will not be accepted as proof of payment by due date.

Non-negotiable Cheques will incur a **\$40** service charge.

Multiple Owners

- Each (registered) owner will receive a tax notice reflecting the full tax amount billed.
- Have one owner remit one cheque for the full amount billed to avoid duplicate payments.

Recently Sold Property

- New owner(s) are responsible for their property taxes, by the due date whether they receive a tax notice or not.

Other Payment Options:

Please contact the Accounts Receivable office, Finance Department, at 250-828-9861 for other payment options: Online banking, Pre-Authorized Monthly Payment (P.A.P.), online credit card, and debit.

COLLECTION PROCEEDINGS FOR DELINQUENT TAXES

On September 2nd of the current year for which taxes are imposed, demand for payment and notice of enforcement proceedings may begin.

Taxes are due and payable on August 2, if the taxes are not paid on that date; a lump sum interest charge shall be levied on the unpaid amount equal to ten percent (10%) of the unpaid amount. This new amount shall also bear interest after the day it is imposed at a rate equivalent to the average prime rate of the Bank of Canada in effect on the 2nd day of each month plus two percent (2%).

TAX LEVY INFORMATION

- Tax rates are:
 - Dependent on the annual funding requirement of the taxing jurisdiction, such as user fees, improvements, administration.
 - Set by the Tk'emlúps te Secwépemc (Kamloops Indian Band) (“TteS”).

GRANT

The enclosed brochure explains the TteS current First Nation (FN) Grant and the eligibility requirements.

- If you are eligible for the grant, please complete and sign the application below.

ADDITIONAL INSTRUCTIONS

Pending Assessment Changes

- A change in your assessment may result in issuance of a Notice of Revised Taxes after this billing.
- If you expect a decrease in assessment:
 - The amount shown on this notice is still due and payable by the tax due date.
 - Your account will be adjusted when the revised information is received from BC Assessment Authority. Any unpaid balance remaining after the revised assessment is processed will be charged a penalty.
 - Credit balances of \$35 or greater resulting from an assessment decrease will be automatically refunded. Balances under \$35 will be credited to your account.
- If you expect an increase in assessment, you must still pay the amount shown by the tax due date or penalty will be charged on any outstanding tax amount.

Refunds

- Over payments will be applied to your tax account unless a request for refund is made in writing.

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Mortgages

If your taxes are paid through your Financial Institution, please advise them to contact the TteS. If you qualify for a Grant, you must fill out and return the form below, also indicate which Financial Institution will be remitting your taxes to the TteS on your behalf.

Minimum Taxes Due

For residential Class 1 properties in the current year, property taxes must be at least \$350 before claiming a Grant or at least \$100 before claiming an “Over 65 or Handicapped Grant”. For all other Classes of properties, taxes due are set at a minimum of \$100.

Verification

The TteS’ collector will require satisfactory documentation evidence showing eligibility of the applicant or the residence, for cross-checking purposes. It is an offence to make false application for a Grant or the Over 65 or Handicapped Grant; eligibility will be verified.

Apportionment of Property Taxes

- If this property has been subdivided after November 30 of the prior tax year, an apportionment of the taxes may be requested.
- Penalty will not be charged on apportionment requests received by the tax due date.

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APPLICATION FOR FN GRANT/ (print name in full)

Folio # _____

Year _____

I, _____ certify that I am the lessee/occupier for the current year on this notice, that the parcel is (are) occupied by me as my principal residence. Neither my spouse nor I have applied or will apply for or receive a Home Owner Grant on any other residence in the Province of BC during this calendar year, and to the best of my knowledge, no other person has received a Grant.

Address of Residence	Phone No.	Date of Application	Sign Here
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FN OVER 65 OR HANDICAPPED GRANT

I am eligible for the FN Over 65 or Handicapped Grant for the reason, which follows:

- ❖ I am or will be 65 or over during this calendar year.
- OR
- ❖ I have provided the Band’s Collector with the required medical certificate that:
 - I am a handicapped persons, or
 - A handicapped spouse or relative resides with me.
- ❖ I am in receipt of or I am the spouse or widow/widower of a recipient of:
 - An allowance under the War Veterans Allowance Act (Canada) or,
 - An allowance under the Civilian War Pensions and Allowance Act (Canada).

I was born on		
Year	Month	Day

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