



## *Tk'emlúps te Secwépemc*

(Kamloops Indian Band)

### **JOB POSTING**

Tk'emlúps te Secwépemc (TteS) is a fast growing vibrant organization committed to the development and progress of its Band Members and Community. As such, the TteS invites applications from qualified, highly motivated and dynamic individuals to fill the following position.

**DEPARTMENT:** LANDS, LEASE & TAX MANAGER  
**SUPERVISOR:** KINDER MORGAN CULTURAL & HERITAGE PROJECT COORDINATOR  
**POSITION TITLE:** CULTURAL KNOWLEDGE KEEPER (EXPERT) (2 positions)  
**TERMS:** May 15, 2017 to February 15, 2018  
**Reference #:** 2017-029

**NATURE & SCOPE OF WORK:** The purpose of this position is to provide expertise to the Kinder Morgan Cultural & Heritage Study and to assist the identification of;

- Wildlife migratory routes, trade and travel routes, trails, seasonal rounds places and activities, and boundary markers
- Trapping, hunting and gathering places, activities and protocols
- Fish camps – lakes, riparian and riverine areas.
- Landforms, e.g., coyote markers (senxúwlecw – coyote teacher), pictograph, petroglyph, and petro form sites, natural monuments, land markers/landscapes.
- Sacred sites, cultural sites and ceremonial sites – offering sites – tobacco ties/flags stone cairns.
- Spiritual sites - first ceremony, Étsxem and Alter Sites, birthing alters.
- Heritage sites/Usage sites, - winter homes, cache pits.
- Processing sites - Quarry sites - exotic litchis' and ochre.
- Usage of Medicinal/ Food/Berries/Tubular Plants/Roots/Trees.
- Historical/traditional/spiritual/customary laws.
- Narratives and stories.
- Kinship and governance connections and traditional management/caretaking protocols

### **DUTIES AND RESPONSIBILITIES:**

1. Provides Heritage Tk'emlúps te Secwépemc (TteS) Cultural Heritage services in accordance with the approved practices, established cultural norms, and traditional Secwepemc standards and guidelines. (70%)
2. Substantial prior knowledge and experience issues related to major land-use and resource development projects.
  - Works with team to develop a detailed study plan.
  - Plans and implements interviews, and conducts fieldwork.
  - Works with teams to ensure effective, cooperative and professional work environment.
  - Liaison with government agencies and proponent involved in the study.
  - Researches cultural heritage documentation, and establishes base line past use, past data.
  - Collects oral histories, cultural studies and reports.

- Assists with report writing and review of research findings.
- Maintains confidentiality on all matters of the Project management team.
- Educates and shares information with staff and management on Historical Cultural Heritage Research finding is appropriate.
- Assist and recommends in the development and implementation of policies, procedures, administration and management of all consultation and accommodation activities.
- Educate and share information with staff and management on Title of Rights & Strength of Claims.

**All other duties as related to the role required.**

**POSITION QUALIFICATIONS:**

**Professional Certification, Education and Experience**

Background experience in and knowledge of:

- Cultural Heritage field work and research, combined with education and training in cultural, traditional, and spiritual teachings.
- Tk'emlúps te Secwépemc intangible and tangible cultural heritage resources.
- The relationship between western science and traditional Tk'emlúps te Secwépemc knowledge.
- Secwépemc Laws related to cultural heritage management.
- Tk'emlúps te Secwépemc (TteS) ell Stk'emlúps te Secwépemc (SSN) ell Secwépemc Agreements.
- Tk'emlúps te Secwépemc ell Stk'emlúps te Secwépemc ell Secwépemc social & governance structure.
- The roles and responsibilities of a traditional Secwépemc practitioner, elder, pipe carrier, and ceremonial knowledge keeper
- Secwépemc language (an asset but not required) and place names
- Must have a Valid Class 5 Driver's License.
- Must pass Criminal Record Check.

**Skills and Abilities**

- Oral and written communication skills.
- Strong organizational and planning skills.
- Ability to take initiative.
- Strong tact and diplomacy.
- Must have strong teamwork and cooperation, service orientation
- Ability to work in multi-cultural settings

**HOURS OF WORK:** Normal day shift – 7 hours per day. Non – normal shift may be required.

**PAY GRADE:** As per current salary grid.

Tk'emlúps te Secwépemc thanks all applicants for their interest, however, only those selected for an interview will be contacted.

**Deadline for the Job posting is April 27, 2017 to be received no later than 2:00 p.m**

**Submit Job Application Form, cover letter, resume, and references  
online: [tkemlups.ca](http://tkemlups.ca), or by email: [resume@kib.ca](mailto:resume@kib.ca), or by fax: 250.828.9847,  
or in person, at our Human Resources office #200 – 330 Chief Alex Thomas Way.**

**Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m. &  
closed for lunch from 12:00pm to 1:00pm**

**We require each applicant to fill out  
an online [Job Application Form](http://tkemlups.ca), which can be found on the [tkemlups.ca](http://tkemlups.ca) website**